



CENTRAL BUCKS SCHOOL DISTRICT

LEADING THE WAY

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

AGENDA

SCHOOL BOARD MEETING

March 24, 2015

7:30 p.m.

Seaboard Demonstration and Performance
by CBSD High School Students
7:15 p.m.

- I. Call to Order/Pledge of Allegiance/Roll Call
- II. Approval of School Board Meeting Minutes - March 10, 2015 Pages 1-23
- III. Public Comment
The public is invited to address the Board at this time. Please sign in on the form provided at the microphone. Speakers will be taken in order of sign-in. Each speaker is limited to 3 minutes.
- IV. Superintendent's Report Update on the Governor's Budget
- V. Recommendations for Action
 - A. Treasurer's Report and Summary of Fund Disbursements Pages 24-28

General Fund – February 2015	\$ 17,519,346.48
Capital Fund	863,132.18
Food Service	<u>497,673.84</u>
TOTAL ALL FUNDS	\$ 18,880,152.50
 - B. Approval of Accounts Payable Check Disbursements Pages 29-42

1. General Fund Dates (3/13/15, 3/19/15, 3/20/15)	\$2,976,631.67
2. Capital Fund Dates (3/19/15)	\$ 278,346.65
 - C. Award a contract to Walter Brucker & Co. for General Construction at the Unami Middle School in the amount of \$1,170,400. Pages 43-44
 - D. Award a contract to Myco Mechanical, Inc. for Plumbing Construction at the Unami Middle School in the amount of \$223,000. Page 44
 - E. Award a contract to Worth & Company for Mechanical Construction at the Unami Middle School in the amount of \$567,000. Page 45

The Central Bucks School District is making an audio recording of this meeting and streaming the audio live via the CBSD internet.

- F. Award a contract to Pinnacle Electrical Construction for Electrical Construction at the Unami Middle School in the amount of \$305,450.** Page 45
- G. Award a contract to Carr & Duff, Inc. to provide a new generator at Cold Spring Elementary School and Jamison Elementary School in the amount of \$127,213.** Page 46
- H. Approval to appoint three (3) students and eight (8) adults to the Comprehensive Planning Team.** Page 47
- I. Approval of the administrative services contract with Alternative Benefit Systems, Inc. effective September 1, 2015.** Pages 48-55
- J. School Board Policies (first read)** Pages 56-70
- #104 – Nondiscrimination In Employment and Contract Practices
 - #235 – Student Rights/Responsibilities
 - #235.1 - Surveys
 - #239 – Foreign Exchange Students
 - #405 – Employment of Per Diem Substitute Professional Employees
 - #505 – Employment of substitute and Short Term Employees
- K. Personnel Items** Pages 71-76
1. Resignations
 2. Retirements
 3. Leaves of Absence
 4. Appointments
 5. Long-Term Substitute Teachers
 6. Long-Term Per Diem Substitute Teachers
 7. Community School Staff
 8. Per Diem Substitute Teachers
 9. Homebound Instructors
 10. Per Diem Substitute Bus Drivers, Substitute Custodians, and Substitute Educational Assistants
- L. Student Items** Pages 77-80
1. Approval of Tuition Student at CB South for the remainder of the 2014-2015 school year.
 2. Approval of CB East European History classes to travel to New York. Dates are June 1, 2015.
 3. Approval of CB East Choir and Patriot Players to travel to Orlando, FL. Dates are February 4-7, 2016.
- M. Staff Conferences/Workshops** Page 81
- VI. Reports and Information** Pages 82-86
1. Sabbatical Leaves of Absence
 2. Semi-Annual Rating of Elementary and Secondary Temporary Professional Employees
- VII. Adjournment**

Upcoming Meetings: April 14, 2015
April 28, 2015

CENTRAL BUCKS SCHOOL DISTRICT SCHOOL BOARD MEETING

March 10, 2015

The Central Bucks Board of School Directors held its meeting on Tuesday, March 10, 2015 in the Board Room of the Educational Services Center with Vice President Tyler Tomlinson presiding. The meeting was called to order by Vice President Tomlinson at 7:31 p.m., followed by the Pledge of Allegiance.

BOARD MEMBERS PRESENT

Tyler Tomlinson – Vice President, James Duffy, John Gamble, Joseph Jagelka, Geryl McMullin, Jerel Wohl

BOARD MEMBERS ABSENT

Stephen Corr – President, Paul Faulkner, Kelly Unger

ADMINISTRATORS PRESENT

Dr. David Weitzel, Dr. Nancy Silvius, Dr. David Bolton, Andrea DiDio, Scott Kennedy, David Matyas, Dale Scafuro, Edward Sherretta

ALSO PRESENT

Jeffrey Garton – Solicitor, Sharon Reiner - School Board Secretary

APPROVAL OF MINUTES

Motion by Geryl McMullin, supported by John Gamble, to approve the minutes of the February 24, 2015 school board meeting.

Motion Approved 6-0.

PUBLIC COMMENT

Tom Manion, Jim Rendeiro, Rich Kreider, Lance Marston, and Brian King shared insight about Army 1st Lt. Colby Umbrell, and urged the Board to consider naming the CB East Stadium after Colby Umbrell. Wayne Montgomery discussed the CB West Football incident and his opinion that the facts about the coaches Code of Conduct were misrepresented.

Mr. Tomlinson thanked the speakers and stated that there will not be any action taken in March on the naming of the stadium due to school board members being absent.

SUPERINTENDENT'S REPORT

9th Grade Drug Awareness Program Development – Recognition

Certificates of Recognition were presented to Matt Weintraub (Bucks County District Attorney's office), Tim Carroll and Tim Perkins (county detectives), and Steve Doerner (NOVA), for their contribution to the development of the district 9th grade drug awareness program. Jeff Klein, a guidance counselor at Tamanend Middle School, who originally contacted Mr. Weintraub, was unable to be present.

This Month in Central Bucks video

Board members viewed a video clip entitled *This Month in Central Bucks*. This sixth in a series of videos highlighted the many activities across the district during the month of February 2015. Video clips about the district will be produced monthly. (The video can be found on the CBSD website School Board page under Video Presentations and can also be viewed on CBTv).

The Central Bucks School District Music Program video

Board members viewed a video that provided an overview of the general music, choral and instrumental programs within the district. It was noted that CB music students participate in over 300 public performances each year.

SCHOOL BOARD REPORTS

The Curriculum Committee, Finance Committee, Human Resources Committee, and Operations Committee notes were mentioned. These notes are Attachment A.

ACCOUNTS PAYABLE CHECK DISBURSEMENTS

Motion by Jerel Wohl, supported by Joseph Jagelka, to approve the February 27, 2015 General Fund check disbursements and the February 26, 2015 Capital Fund check disbursements.

Motion Approved 6-0.

CONSTRUCTION CONTRACTS AND SERVICE AGREEMENTS

Motion by Joseph Jagelka, supported by James Duffy, to approve a one year contract extension to CPower for Demand Response Services.

Motion Approved 6-0.

SCHOOL BOARD POLICY FOR FIRST READ

Motion by Joseph Jagelka, supported by John Gamble, to bring School Board Policy 616 – Payment of Bills off the table.

Motion Approved 6-0.

Motion by James Duffy, supported by John Gamble, to approve School Board Policy 616 – Payment of Bills.

Motion Approved 6-0.

PERSONNEL ITEMS

Motion by John Gamble, supported by Joseph Jagelka, to approve resignations, retirements, terminations, and unpaid leaves of absence; appointments, long-term per diem substitute teachers, classification changes, and community school staff.

RESIGNATIONS

Name: Kelcie Chrzanowski
Position: Special Education teacher – Unami Middle School
Effective: March 9, 2015

Name: Courtney Curtis
Position: Special Education Assistant – Central Bucks High School – South
Effective: January 27, 2015

Name: Linda Morgan
Position: Office Clerk – Gayman Elementary School
Effective: March 6, 2015

Name: Jayne Rogus
Position: Personal Care Assistant – Central Bucks High School – South
Effective: March 13, 2015

RETIREMENTS

Name: Regina Hickman
Position: Mathematics teacher – Unami Middle School
Effective: May 1, 2015

Name: Joseph Kakolowski
Position: Custodian – Central Bucks High School – South
Effective: March 31, 2015

TERMINATIONS

Name: Rachael Frazier
Position: Personal Care Assistant – Holicong Middle School
Effective: February 4, 2015

UNPAID LEAVES OF ABSENCE

Kathryn Deibert Special Education teacher – Cold Spring Elementary School
January 5, 2015 – April 6, 2015

Laura Halpin Elementary teacher – Butler Elementary School
May 11, 2015 – January 26, 2016

Jennifer Horan Elementary School Counselor – Titus Elementary School
March 2, 2015 – Intermittent

Amanda Lovell Elementary teacher – Bridge Valley Elementary School
May 13, 2015 – August 2015

Amanda Murzynski Special Education teacher – Lenape Middle School
February 17, 2015 – April 7, 2015

Shannon Scott Special Education teacher – Warwick Elementary School
April 24, 2015 – January 26, 2016

Roy Watson Special Education teacher – Tohickon Middle School
September 1, 2014 – August 2015 (Intermittent)

APPOINTMENTS

Name: Renee Bezpalko
Position: (.4) Duty Assistant – Lenape Middle School
\$12.14 per hour
Effective: February 23, 2015

Name: Lillian Buckley
Position: (.98) Office Clerk – Gayman Elementary
\$12.14 per hour
Effective: March 9, 2015

Name: Maria Costello
Position: (.96) Personal Care Assistant – Groveland Elementary School
\$12.14 per hour
Effective: March 2, 2015

Name: Jayme Kilgore
Position: (.98) Special Education Assistant – Warwick Elementary School
\$13.87 per hour
Effective: February 9, 2015

Name: Mitchell Killeen
Position: (.54) Personal Care Assistant – Warwick Elementary School
\$12.14 per hour
Effective: February 12, 2015

Name: Dawn Sidorski
Position: (.53) Duty Assistant – Butler Elementary School
\$12.14 per hour
Effective: March 3, 2015

LONG-TERM PER DIEM SUBSTITUTE TEACHERS

Name: Judith Filips
Position: Special Education teacher – Lenape Middle School
\$150.00
Effective: February 23, 2015

Name: Christine Klingbeil
Position: Elementary teacher – Pine Run Elementary School
\$150.00
Effective: February 23, 2015

Name: Lydia Myra
Position: Elementary teacher – Doyle Elementary School
\$150.00
Effective: February 18, 2015

CLASSIFICATION CHANGES

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Harry Avery	C-Mechanic Facilities \$27.48 Per Hour	(Temp) Class A Plumber Operations \$31.59 Per Hour	2/23/15

Doreen Erato Sharp	(Temp) General Secretary Educational Services Center No Change In Salary	(Perm) General Secretary Educational Services Center No Change In Salary	3/2/15
Sharon Wetzel	(.4) PEN teacher Bridge Valley \$20,359 Per Annum	(.6) PEN teacher Bridge Valley \$30,538 Per Annum	3/9/15

COMMUNITY SCHOOL STAFF

Kyle Wylie Before/After School Program/Educational Assistant \$13.87/hour

Motion Approved 6-0.

STUDENT ITEMS

Motion by Jerel Wohl, supported by Joseph Jagelka, to approve the placement of a Foreign Exchange Student at Central Bucks High School – West for the 2015-2016 school year.

Motion Approved 6-0.

Motion by Jerel Wohl, supported by Joseph Jagelka, to approve the following student trips:

- CB South Boys Baseball Team to travel to Gretna Glen, Lebanon, PA on March 13-14, 2015
- CB South Titan Thespians to travel to New York on May 9, 2015
- CB East Scholar's Bowl Team to travel to Alexandria, VA on May 29-31, 2015

Motion Approved 6-0.

MODIFICATION OF 2014-2015 SCHOOL CALENDAR

Motion by Geryl McMullin, supported by Jerel Wohl, to approve the modifications to the 2014-2015 school calendar as a result of the inclement weather. The calendar is Attachment B.

April

- Spring recess is changed to April 3-6.
- April 2 remains a day off for Kindergarten (conferences), but has become a half day for grades 1-6 and a full day for secondary students.
- April 7 remains a day off for Kindergarten (conferences), but is now a full school day for grades 1-12.
- *Any student absence on April 2 or April 7 due to pre-planned vacation will be an excused absence.*
- The end of the marking period has shifted from April 10th to April 13th.

June

- The last day of school has moved from a half day on the 16th to a half day on the 18th.
- Graduation, which usually falls on the last day of school, will be finalized in early April.

Motion Approved 6-0.

There being no further business before the Board, motion by John Gamble, supported by James Duffy, to adjourn at 8:23 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sharon L. Reiner". The signature is written in dark ink and is positioned below the text "Respectfully submitted,".

Sharon L. Reiner
Board Secretary

CENTRAL BUCKS SCHOOL DISTRICT
Curriculum Committee Notes
February 11, 2015

MEMBERS PRESENT

John Gamble, Chairperson
 Kelly Unger, Member
 Jerel Wohl, Member

OTHER BOARD MEMBERS AND ADMINISTRATORS PRESENT

Steve Corr
 James Duffy
 Paul Faulkner
 Geri McMullin
 Dr. David Weitzel
 Dr. David Bolton
 Dr. Nancy Silvius

COMMITTEE MEMBERS ABSENT

None

PUBLIC COMMENT

Beth Darcy commented on the procedure for students who might opt-out of PSSA testing. Dr. Weitzel clarified that those students will go to another space in the building, such as the library. Mrs. Darcy also commented on building substitutes. Dr. Weitzel clarified that many options to increase the pool of substitutes were being investigated.

Sharon Collopy commented on committee meeting minutes now being called 'meeting notes'. Dr. Weitzel clarified that the term 'minutes' only applies to full school board meetings and those are approved. Committee meeting information is referred to as 'notes' because they do not include any action items and only serve as a written reminder of what was discussed. Committee meeting notes do not require approval but are provided as part of the full school board packet each month.

Dr. Weitzel also clarified the term 'pre-deliberation'. It indicates items that the committee is asked to provide input on before it is presented to the full board. To prevent inaccurate information from being disseminated, these 'pre-deliberation' items are only given to the board members present for the deliberation. All of these items are later presented to the public prior to any action being taken by the board. The most common examples of 'pre-deliberation' items are school board policies and courses of study. These items may be presented to the public if the items require school board approval.

PREVIOUS MEETING NOTES

There were no changes

INFORMATION/DISCUSSION

Recommendation for Course of Study: Study Abroad France (pre-deliberation)—Stacy Gray presented the course of study for the Study Abroad France elective course. Approved students will attend academic sessions in the morning while in France and then participate in related activities in the afternoon. There is a final project which involves an online portfolio and the completion of a pre and post online survey. The estimated cost of Study Abroad is approximately \$4189 and students will receive .25 elective credit for the completion of the course. Ms. Gray explained that there is an application process and that students must be enrolled in French class. Students will be selected for Study Abroad by grade order with rising seniors first, then rising juniors and finally rising sophomores. The travel portion to France is managed by EF Tours (Education First). They will book all necessary travel and accommodations. Travel is planned for July 25 to August 3, 2016. Students in the course will meet for four months prior to departure and will also present their final project in September 2016. Board members asked if the EF Tour director who accompanies CB students while in France will have necessary clearances. Ms. Gray confirmed that the person is employed by EF Tours, a company in the U.S., and they require the necessary employment credentials. A Board member also asked if there are arrangements to bring students home in the middle of the trip if any need arises. Ms. Gray explained emergency plans are available for different situations. Another related question regarded trip

cancellations due to world events. Dr. Silvius and Ms. Gray explained that if world events created a travel advisory to France, then EF would cancel the trip. It was mentioned by a Board member that trip insurance would cover other kinds of cancellations. This course was recommended by the committee for approval by the Board at a future meeting.

PDE Requirements for PSSA/Keystone Exclusions—Paul Beltz provided an NCLB and State testing update, specifically addressing its mandates for students who are not assessed. Parents may request to review the state test (PSSA or Keystone) to determine if the state test is in conflict with their religious beliefs. Parents must make an appointment to review the test in the school once the tests arrive at the school. Parent must sign a PDE Confidentiality. If parents believe that the test is in conflict with their religious belief, they must write a letter to the Superintendent stating the request for exclusion due to conflict with their religious beliefs. A Board member asked for clarification on how the test could be in conflict with religious beliefs.

If parents waives a child out of a Keystone exam, then the project-based assessment must be completed by the student. The project-based assessment will be completed during a course so the student must take the course. The project is estimated to take 14-20 hours to complete.

A Board member asked about provisions for special education students who do not pass the Keystone exam. Students may graduate based on successfully achieving IEP goals.

Elementary Reading Instruction Using iPads—Mr. Paul Beltz, district Reading Supervisor, presented on how iPads have been incorporated into Reading instruction in grades 1 and 2. The iPads are used during large group, small group, as well as independent practice. During independent practice, the iPads are utilized during every aspect of the Daily 5 Reading routine – reading to self, listening to reading, reading to others, word work, and working on writing. A video created by Ms. Jamie Lemon, a second grade teacher at Cold Spring, was used to demonstrate students using the iPads during each of these five areas.

Mr. Beltz commented that all classrooms, grades kindergarten through second, will have five student iPads by the end of March. Staff development for all teachers is scheduled for Friday, February 13. Dr. Weitzel commented on his recent visit to Pine Run where he observed the iPads in action. He was impressed by the level of engagement and meaningful assessments that were as a result of our talented teachers utilizing an effective technology tool.

Additional Announcements—Dr. Weitzel provided information on a recent meeting with Superintendent Student Advisory where he shared results of the PA Youth Survey. Students talked about the stress they feel coming from getting into “first tier” colleges and from themselves not feeling satisfied with their personal best rather than “the best”.

Dr. Weitzel also reported that Board meetings will be streamed live as well as podcasted.

ANNOUNCEMENTS

The next scheduled meeting is March 11, 2015.

ADJOURNMENT

Notes submitted by Dr. Nancy Silvius, Assistant Superintendent for Secondary Education

CENTRAL BUCKS SCHOOL DISTRICT

Finance Committee Notes

November 19, 2014

Committee Members Present

Jerel Wohl, Chairperson

Joe Jagelka, Member

Tyler Tomlinson, Member

Dave Matyas, Business Administrator

Susan Vincent, Director of Finance

Committee Members Absent

Jim Duffy, Member

Other Board Members and Administrators Present

Steve Corr

Paul Faulkner

John Gamble

Dr. Dave Weitzel, Superintendent

Dr. David Bolton, Assistant Superintendent

Dr. Nancy Silvius, Assistant Superintendent

The Finance Committee meeting was called to order at 7:20 p.m. by Jerel Wohl, Chairperson

PUBLIC COMMENT

Four members of the public were present. One comment suggested the Board consider a community based audit committee to help advise the Board on financial matters.

APPROVAL OF MINUTES

The October 14, 2014 Finance Committee meeting minutes were accepted as presented.

INFORMATION/ DISCUSSION/ACTION ITEMS

Budget Update – Discussion started with information from The Circuit Riders that presented information at the Bucks County IU Board Meeting. The Circuit Riders are mainly retired superintendents from across the state who are providing information on the inadequacy of the state's current Basic Education Funding (BEF) subsidy. The state legislature is considering changes to the BEF to make it meaningful again. For many years, the BEF has been static with only minor additional revenues being driven out and hold harmless provisions which keep subsidies to districts the same even if student enrollment declines. Now that the state legislature revised the special education subsidy funding criteria last year, they are turning their focus to the BEF. The committee expressed an interest in having a Circuit Rider come to a school board meeting to discuss some of the funding changes recommended and how it might impact CBSD.

2013-14 Budget

Attention then turned to budget information. Administration reviewed the 2013-14 budget status now that the audit is nearly complete and the books are closed on the past fiscal year. 2013-14 was a positive financial year. Revenues exceeded budget by about \$11,040,000. Of that amount \$2,000,000 of current real estate tax revenues were written down to replenish a commercial property assessment appeal liability. The liability account was depleted with the latest rounds of payments back to property owners from real estate assessment appeals court cases. \$2,000,000 will help cover future commercial property assessment appeals with limited budget impact. Of the \$11,040,000 in revenues exceeding budget, about \$3.9M was from one-time sources of revenue.

\$2.4M in state reimbursement for principal and interest payments on debt was received as a result of prepayment of some of the district's debt. The state reimburses the district 5 to 6% of debt payments and the \$2.4M was the present value of what the state would have reimbursed the district in the future if it had not prepaid some debt. In addition the state reimbursed the district \$1.5M in excess of budgeted retirement revenues since the district had budgeted the 2013-14 employer contribution amount at Governor Corbet's recommended percentage of 14.7% and the legislature adopted the actuarial recommended rate of 16.9%. Given this, state revenues were higher for retirement reimbursement but expenses were also higher than budgeted. After factoring out one-time sources of revenue, 2013-14 revenues exceeded the budget amount by 2.5%. This is a positive sign that the local economy (real estate market and wage earnings) is starting to recover and is impacting the district budget in a positive way.

The expenses for 2013-14 also ended on a positive note as expenses were below budget by \$11.3M. This amount was transferred to the capital account reserve for future prepayment of debt. In addition the district transferred an additional \$10M for debt pre-payment due to actual revenues exceeding the budget revenues. This action brought the general fund balance into the 5 to 6% range at year end.

2014-15 Budget

Revenues for the current fiscal year are on track with the planned cash flow schedule. At this point in the year, it is anticipated that revenues will exceed the budget amount by \$3.5M. Revenues for the state Ready to Learn / Accountability Block Grant will need to be monitored to make sure we receive the extra \$1.1M that was placed into Governor Corbet's budget proposal. Currently the state is projecting a \$2B revenue deficit which could impact state subsidies. As of October 2014 expenses are expected to be under the budgeted amount by \$4.1M. As the district is self-funded for health care benefits, expenses will continue to present themselves through the early part of September 2015 for health care invoices applicable to the 2014-15 school year.

2015-16 Budget

The positive trends seen in fiscal year 2013-14 and so far in 2014-15 allow administration to be more aggressive in developing revenue projections for the 2015-16 budget year. However, Pennsylvania will have a new governor in January 2015 and state laws allow a new governor an extra month to prepare a budget. School districts probably will not have an indication as to the direction of state subsidies until March 2015 instead of the normal February time line. This will delay the district's ability to finalize the 2015-16 revenue budget.

The proposed preliminary budget is \$308,267,740. As an initial budget the amount of increase is purposely greater than the Act 1 base index which allows the district to qualify for Act 1 taxing exceptions if they are needed.

Q: Is it anticipated that the district will need to use Act 1 exceptions to balance the 2015-16 budget?

A: At this point in time, the district does not anticipate the need to use Act 1 exceptions unless state subsidies are reduced.

Most of the increase projected for 2015-16 is due to the 20% increase in the mandated state retirement contributions which are projected to increase by \$7.1M for 2015-16. To bring the 2015-16 expense budget in line with initial projections for revenues, \$10M was reduced from the transfer to debt service line item for future debt prepayment.

The committee discussed continued prepayment of debt in the future. It is anticipated that an additional \$65 in debt will need to be prepaid over the next few years to counteract the impact of growing mandated retirement expenses. The goal of debt prepayment is to reduce future principal and interest payments to the extent that they offset the projected increase in mandated state retirement expenses. The district currently has \$24.1M available in the debt prepayment account, \$10.8M as a scheduled transfer to the debt prepayment account during 2014-15 and \$11.8M available in the post-employment health care fund for a total of \$46.7M. These funds could be made available as soon as this spring to prepay some additional debt and help hold down future tax increases.

Q: If the district needs \$65M in debt prepayment to offset proposed pension increases in the future, should the district wait until it has accumulated the total \$65M before the next round of debt prepayment?

A: There are rumors coming out of Harrisburg that school districts with larger fund balances may not receive any basic education subsidy increase under a new formula. Although this is counter intuitive in an era when districts should be planning to minimize the budget impact of huge pension increases, some state legislators interpret larger fund balances as a clear sign that a district does not need additional subsidies. When in fact, districts with larger fund balances are trying to minimize the tax impact of pension system increases on their local communities.

If the district accomplishes its goal of counteracting pension increases with debt decreases, consideration to continue the debt prepayment plan may be needed to address rising health care costs in the future.

It was noted that real estate tax increases have been modest from 2011-12 through 2014-15 ranging from 0 to 1.66%. In the four years from 2007-08 through 2010-11 the increases were 3.47% to 4.37%.

The committee directed administration to prepare a presentation on the 2015-16 proposed preliminary budget and place it on the Board agenda for consideration.

Copier Replacement –

CBSD currently has a 48 month lease on a Savin fleet of copiers. The current lease expires at the end of July 2015. Keystone Digital Imaging is the current supplier of the Savin copiers and also maintains the fleet. The Savin copier fleet was installed as a result of a bid conducted three and a half years ago after specifying machine speed, location, and copy volume. The district is finding that the current copiers cannot stand up to the demands of our schools and KDI agrees that the solution is to replace the copiers.

In addition, the district has not been satisfied with the quality of maintenance services as machines are not as available for use as they have been under prior contractors.

When KDI submitted a proposal to replace the Savin copier fleet with Canon machines, the district also sought an alternate proposal from Canon Solutions America as they provided copier and maintenance services to the district in prior years with very good results.

Administration provided an analysis of cost differentials between the two companies. KDI's proposal was \$194,250 lower than Canon Solutions over a four year term. With service being an

issue over the past 3 1/2 years, the recommendation was to use Canon Solutions since the district has had success with their maintenance of the copier fleet in the past.

Rather than lease copiers for another four year term, there is an option to purchase the copier machines. The committee was not comfortable with an outright purchase, but felt that a purchase option after the initial first-year of a four-year lease might be something that should be considered and put into a future lease contract. The committee recommended that this item be placed on a future Board agenda for consideration.

Policy 616

Administration continues to work through issues on policy 616. The intent of the policy change is to have the Board approve payments prior to the checks being released to companies. During most months check approval is not an issue. But, in months where there may only be one school board meeting it could present a problem with making timely payments to companies. The intent is to continue to provide the board with detailed accounts payable information as checks are being processed.

In a month where there may only be one school board meeting, board members are asked to let administration know within five days if they have an issue with any of the pending payments. If no issues are raised within five days it will be assumed that checks can be sent out to companies to meet district obligations. The committee discussed various scenarios for payment of bills but agreed upon the draft language developed to date. A committee member requested administration look into other reporting formats where greater detail can be provided to show the proration of an expense between multiple cost centers.

ADJOURNMENT

The meeting adjourned at 8:40 p.m.

Notes submitted by Dave Matyas, Business Administrator and Administrative Liaison to the Finance Committee

CENTRAL BUCKS SCHOOL DISTRICT
Finance Committee Notes
February 18, 2015

Committee Members Present

Jerel Wohl, Chairperson
Paul Faulkner, Member

Other Board Members and Administrators Present

Jim Duffy
Kelly Unger

Dave Matyas, Business Administrator
Susan Vincent, Director of Finance

Dr. Dave Weitzel, Superintendent
Dr. David Bolton, Assistant Superintendent
Dr. Nancy Silvius, Assistant Superintendent

Committee Members Absent

Geri McMullin, Member

The Finance Committee meeting was called to order at 8:35 p.m. by Jerel Wohl, Chairperson

PUBLIC COMMENT

Two members of the public were present.

Review of Notes

The November 19, 2014 Finance Committee meeting notes were accepted as presented.

INFORMATION/ DISCUSSION/ACTION ITEMS

Thompson Properties – Administration reviewed an assessment appeal settlement with Thompson Car Dealership. The district would refund them about \$55,000 from past tax years, 2011-12 through 2014-15. The settlement would reduce their tax assessment moving forward which will cost the district about \$16,000 in lost real estate tax revenues each year at the current millage rate of 124.1 mills. The settlement agreement has been reviewed by the solicitor and the district's commercial appraiser. The Finance Committee recommended this item be placed on the Board agenda for consideration.

An update on the Regal Cinemas Assessment Appeal was also provided. The district is in the process of verifying their appraisal. If the district would accept their numbers, the district would owe Regal Cinemas approximately \$1.8M in overpaid taxes from 2002 through 2014. Future real estate taxes would be reduced by approximately \$150,000 per year. Regal Cinemas are currently paying about \$350,000 per year in real estate taxes.

- Q: Is the district using the solicitor and Liberty Valuations to develop another appraisal for the cinema property?
- A: Yes, with an assessment appeal of this size another appraisal is being conducted to verify the owner's figures.

GPS Tracking on School Buses –

The district currently has a GPS system on our buses that piggybacks onto the two-way radio system. It allows minimal tracking of maybe 2 or 3 buses at a time. When the district had a Homeland Security audit, this was a feature that they felt had usefulness for safety and to help law

enforcement in an emergency. The system that First Student uses is better. It can track every bus all of the time. The Zonar system that First Student uses is hardware installed on a bus that communicates the location of a bus in real time using the cellular network. This system works no matter where a bus travels for field trips or sport trips. The current two-way radio based system is limited to the signal area of our two-way radio antenna.

A really useful tool is to integrate CB and FS buses under one umbrella and follow every bus in real time. The Edutracker software would take the Zonar GPS data and integrates it into our existing bus routing software. The transportation department could see if a bus is following the assigned route or if the driver missed a turn. This is particularly helpful at the start of the school year when the drivers are least familiar with their routes and the dispatchers can help get them to the next stop.

With Zonar and Edutracker the district can see if a bus arrives at a stop on time, is speeding, or has left the depot late. All this allows us to better communicate with parents on the status of a bus. The initial cost of the system would be about \$71,000 for hardware and software, and the district would incur about \$83,000 per year in recurring expenses for Zonar cellular usage and software licensing.

Q: This system would track the route of all buses throughout the day and provide a turn-by-turn historical map of a school bus route?

A: Yes, this is an important feature to make sure drivers all following the established bus route for safety reasons.

Q: The system can follow a bus anywhere there is cellular service in real time?

A: Yes.

Q: How would the system provide better customer service to parents?

A: The existing routing software can draw a virtual fence around all bus depots to identify if a bus has left late. This would then create a warning message on a dispatcher's computer screen. The dispatcher would then send out a more timely text message to parents.

The committee directed administration to try to secure better pricing through First Student with their volume discounts as well as look for other pricing discounts through the district's current cellular account.

Copier Replacement –

At the November Finance Committee meeting administration discussed KDI's proposal for an early termination to the current four year lease on Savin copiers. KDI proposed replacing them early with a new four-year lease with Canon copiers. The district has 5.5 months remaining on the current copier lease. Administration also sought a proposal from Canon Solutions America as they had previously supplied copiers to the district with a very good record of service.

At the November Finance Committee meeting, administration reviewed the cost differentials between KDI and Canon Solutions America. KDI's proposal would cost about \$200,000 less over a 48 month lease than Canon Solutions America. Administration had concerns about historical

maintenance issues and availability of parts. Therefore, the recommendation was to use Canon Solutions even with the higher costs.

KDI responded with an improved proposal adding 15 used copiers at no additional charge and would also post a performance bond for the copier maintenance contract. The performance bond would allow the district to choose another company to maintain the copiers after the first 12 months of the new lease if the district was not happy with KDI's maintenance performance in the future. The performance bond would also cover any difference in cost between KDI's service and a new company up to \$86,000 for the remaining lease term.

The solicitor weighed in on the performance bond proposed by KDI. The performance bond would give the district more leverage with KDI but collecting on the performance bond's financial aspects could take constant documentation, allowances of time for KDI to take corrective action – with multiple iterations, and potentially require litigation to collect on the financial guarantee to cover any difference in costs with a new maintenance company.

Administration's recommendation is to continue with the current KDI copier lease until it terminates in July 2015. Administration also requested the ability to add up to 23 small copiers, if needed, to bridge the district over to a new copier lease if there are maintenance issues on the current fleet of copiers.

The cost to add a basic copier to a building between now and the end of July is about \$225 per month per copier for leasing and maintenance. (assume 20,000 copies made per month). The copiers would be sourced through Canon Solutions America using Co-Stars state cooperative purchasing contracts. The additional machines would only be used if the existing machines were unavailable due to maintenance issues.

The committee directed administration to place this item on the Board agenda for consideration.

Policy 616 -

Administration continues to work through computer report design issues on proposed check payment reports. A new report format has been developed by taking information for the financial accounting software and loading the data into a spreadsheet for improved formatting. The major provision in the policy change is to have the Board approve payments prior to the checks being released to companies.

During most months, check approval is not an issue. But, in months where there may only be one school board meeting it could present a problem with making timely payments to companies. The intent is to continue to provide the board with detailed accounts payable information as checks are being processed.

In a month where there may only be one school board meeting, board members are asked to let administration know within five days if they have an issue with any of the pending payments. If no issues are raised within five days it will be assumed that checks can be sent out to companies to meet district obligations. If the School Board would like further enhancements to expenditure reports, they can be made as the process is refined.

The committee directed administration to place this policy on the Board agenda for first read.

Food Service -

Administration has been working with Aramark to determine if the middle school cafeterias could be reconfigured into food court style serving areas (like the high schools) rather than traditional serving lines. The one consistent request received from middle school students is to serve them faster so they have more time with their friends. Unfortunately, architectural reviews show load-bearing wall issues making the cost of a reconfiguration prohibitive.

The district is looking at other ways to improve middle school serving speed by providing students with an alternative serving area along the cafeteria wall opposite of where the current serving lines are in each middle school. We will need to buy some refrigeration and warming equipment and coordinate with the facility department to bring in extra electricity, but it should be a more cost effective solution than our original thoughts. It should also provide middle school students more time to eat and socialize with their friends. The estimated cost of equipment is around \$22,000 per middle school plus the cost of adding electricity to the new equipment area.

As a part of the new Aramark contract, they agreed to invest about \$240,000 in the CB food service program over a five year period. The middle school projects can be paid for using Aramark funding leaving the \$800,000 food service capital fund intact. In addition, Aramark would like to install a Java City at the CB South concession stand across the hallway from the gym. It would be similar to the Java City currently at CB West. The estimated cost is in the \$60,000 - \$65,000 range and would be paid for by Aramark funding.

Q: Is Aramark in favor of making these changes?

A: Yes, the proposals will enhance food preparation efficiency, provide faster service, and provide a wider variety of food to middle school students.

The committee directed administration to bring these projects before the Board as they are ready to start.

Scoreboards -

Three companies have some interest in sponsoring a high school stadium scoreboard. Administration has had some discussions but can't get any firm commitments toward sponsorship. The committee gave guidance, such as checking with other districts to see the levels of financial commitment companies may be providing, and perhaps checking with competitors as to their interest in sponsorships.

The committee directed administration to provide a future update on sponsorship.

ADJOURNMENT

The meeting adjourned at 8:55 p.m.

Notes submitted by Dave Matyas, Business Administrator and Administrative Liaison to the Finance Committee

CENTRAL BUCKS SCHOOL DISTRICT
Human Resources Committee Notes
February 11, 2015

MEMBERS PRESENT

James Duffy, Chairperson
Geryl McMullin, Member
Kelly Unger, Member

OTHER BOARD MEMBERS AND ADMINISTRATORS PRESENT

Steve Corr	Andrea L. DiDio	Dr. Nancy Silvius
Paul Faulkner	Dr. David Weitzel	
John Gamble	Dr. David Bolton	

COMMITTEE MEMBERS ABSENT

Tyler Tomlinson

PUBLIC COMMENT

Beth Darcy commented on the March 2014 meeting notes not including names of those making public comment and alleged that this is a violation of the Pennsylvania Sunshine Act.

PREVIOUS MEETING NOTES

There were no changes

INFORMATION/DISCUSSION

Substitute Teacher Program—Andrea DiDio has requested an exception from PSERS for retired teachers to substitute beyond the 90 day allotment without affecting their annuity for a one year period due to substitute teacher shortage. A board member asked when the guidelines changed for retired teachers not being able to sub more than 90 days. Ms. DiDio clarified that five to ten years ago, it began to be more heavily monitored by PSERS. If this exception is granted, it should help to increase the substitute pool in Central Bucks.

Guest Teacher Program—Andrea DiDio is also requesting an exception from PDE to offer a guest teacher course in Central Bucks. Presently only Intermediate Units are the approved providers of the guest teacher course which allows for emergency certification of type 06 day-to-day substitute teachers. A board member asked if the material used in CB would be the same as the Intermediate Unit and it would be the same. Another board member asked if the I.U. is no longer offering the guest teacher course. They are not at this time but they are in discussions to begin the program again. Board members commented that both the exception for retired teacher to sub more than 90 days and the guest teacher program in CB would help increase the number of substitutes so it is hoped both exceptions will be granted.

3M Cogent Contract for Fingerprinting—The district administration is requesting that the board consider approving a contract with 3M Cogent to purchase one mobile and one stationary fingerprinting machine to handle the new regulations of Act 153. The stationary machine would be located at 20 Welden at all times and would be available by appointment for any community member needing fingerprinting clearance. A board member asked if the mobile machine could be rented out to other districts and it could be as long as one of our trained staff members was operating the machine. Another board member asked for specifics on protecting the confidential information obtained through the fingerprinting. All prints are housed on 3M Cogent servers and prints transfer through the internet. Legally the district is only allowed to print results for those individuals we choose to employ.

ANNOUNCEMENTS

The next scheduled meeting is March 11, 2015

ADJOURNMENT

Notes submitted by Andrea L. DiDio, Director of Human Resources and Administrative Liaison to the Human Resources Committee.

CENTRAL BUCKS SCHOOL DISTRICT
Operations Committee Meeting Notes
November 19, 2014

Committee Members Present

Joe Jagelka, Chair
Tyler Tomlinson, Member
Jim Duffy, Member
Scott Kennedy, Director of Operations

Other Board Members and Administrators Present

John Gamble	Steve Corr
Paul Faulkner	Jerel Wohl
Dr. Dave Weitzel	Ken Rodemer
Dave Matyas	Nancy Silvius
David Bolton	

The meeting was called to order at 6:00 PM by Joe Jagelka

PUBLIC COMMENT

None

Review of Meeting Notes

The September 17, 2014 Operations Committee Meeting Notes were reviewed.

INFORMATION/DISCUSSION/ACTION ITEMS

Ken Rodemer distributed and reviewed the Operations Report detailing all of the projects that were completed over the summer.

The concept of adding new Band Towers at CB East was discussed. Scott Kennedy indicated that he would research the topic for the next meeting.

Scott Kennedy presented the JCI case study for our energy initiative. Baseline year was 2007. Project implementation occurred in 2008-2010. Savings/revenue to date have been in excess of \$12.4 million.

Scott Kennedy & Ken Rodemer reviewed the status of the following projects: Holicong MS Phase III, Unami MS Locker Rooms, and the Gayman ES Parent/Bus loop.

Scott Kennedy presented three new projects that have been added to the capital project list – Gayman Secure Entrance/Office, Flashing Lights @ Holicong MS & CB South, and Kitchen/Cafeteria Projects. The committee agreed with the Gayman Security Project. The committee decided that since transportation was provided for all local students, the flashing lights were not necessary.

Scott Kennedy reviewed the proposed agenda items for the December 1, 2014 Board Meeting. The items include: New salt storage cover at Operations, new security cameras and video storage equipment, a new tractor and rolling machine, and a contract to rebuild the chiller at Bridge Valley.

Scott Kennedy reviewed a request from A.H. Cornell to lease space at the Warwick bus facility. The committee agreed with the recommendation as long as the legal details could be worked.

Scott Kennedy gave an update on the recent online auction. He also raised the topic of auctioning off (3) large Toro mowers.

Due to the large number of capital projects scheduled for 2015, Scott Kennedy and Dr. Weitzel are recommending that we hire an engineering intern to assist our project managers next summer. The committee agreed with the recommendation.

Scott Kennedy and Dr. Weitzel discussed the possibility of hiring a new Communications Mechanic. The committee agreed with the recommendation.

ADJOURNMENT

The meeting was adjourned at 7:25 p.m. Notes prepared by Scott Kennedy, Director of Operations and Administrative Liaison

CENTRAL BUCKS SCHOOL DISTRICT
Operations Committee Meeting Notes
February 18, 2015

Committee Members Present

Joe Jagelka, Chair
Tyler Tomlinson, Member
Jim Duffy, Member
Paul Faulkner, Member
Scott Kennedy, Director of Operations

Other Board Members and Administrators Present

John Gamble Kelly Unger
Jerel Wohl
Dr. Dave Weitzel
Dave Matyas Nancy Silvius
David Bolton

The meeting was called to order at 6:00 PM by Joe Jagelka

PUBLIC COMMENT

There was significant public comment concerning the naming of the new CB East Stadium.

REVIEW OF MEETING NOTES

The November 19, 2014 Operations Committee Meeting Notes were reviewed.

INFORMATION/DISCUSSION/ACTION ITEMS

Scott Kennedy distributed and reviewed the Operations Report detailing all of the projects that were completed over the summer.

The Committee discussed the status of the CB East stadium project. The committee requested that sketches be prepared showing options for a memorial wall at all three stadiums.

Scott Kennedy reviewed the status of the following projects: Holicong MS Phase III, Unami MS Locker Rooms, and the Gayman ES Parent/Bus loop, Gayman Secure Entrance/Office.

Scott Kennedy reviewed the Capital Project list. Budget estimates were added to the spreadsheet along with the design professional and CBSD staff assignment.

Scott Kennedy presented an easement request from Chalfont Borough for a Greenway Path to be constructed behind Unami MS. The committee agreed with the request.

Lenape Valley basketball is requesting a fee reduction for their annual basketball tournament. The committee requested more information for the March meeting.

Bucks County World Language is requesting a fee waiver/reduction for the foreign language classes. The committee decided not to reduce the fees.

Scott Kennedy presented an addendum to the current Demand response contract. The addendum consists of a one year extension. The committee agreed.

Scott Kennedy presented information for the installation of a band tower at CB East. Discussion of the need, portable vs. permanent. The committee requested additional information for the March meeting.

ADJOURNMENT

The meeting was adjourned at 8:20 p.m. Notes prepared by Scott Kennedy, Director of Operations and Administrative Liaison



2014-2015 CENTRAL BUCKS SCHOOL DISTRICT CALENDAR

August / September

S	M	T	W	Th	F	S
	24	25	26	27	28	29
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

26-28 Professional Development
1 Labor Day - No School
2 First Day of School for ALL Students
25 Rosh Hashanah - No School

Student days (20) - Teacher days (23)

October

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

4 Yom Kippur
13-17 Celebrate Education Week

Student days (23) - Teacher days (23)

November

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20 K	21 K	22
23	24 K	25 K	26	27	28	29
30						

4 Early Dismissal - End of 1st Marking Period (45 days)
20-25 No Kindergarten - K Parent Conferences
24-26 No School - Professional Development/
Parent Conferences
27-28 Thanksgiving Recess - No School

Student days (15) - Teacher days (18)

December

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

3-17 Keystone Testing, Literature (tentative)
17-24 Hanukkah
12/24-1/4 Winter Recess - No School
25 Christmas Day

Student days (17) - Teacher days (17)

January

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

1-2 New Year's Week - No School
5 School Resumes
7-21 Keystone Testing, Algebra 1, Biology (tentative)
19 Martin Luther King Jr. Day - No School
28 End of 2nd Marking Period (46 days)
30 Early Dismissal

Student days (18) - Teacher days (18)

February

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

13 No School - Professional Development
16 Presidents' Day - No School

Student days (17) - Teacher days (18)

March

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

20 Early Dismissal

Student days (20) - Teacher days (20)

April

S	M	T	W	Th	F	S
			1 K	2	3	4
5	6	7 K	8 K	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

1-2, 7-8 No Kindergarten - K Parent Conferences
2 Early Dismissal 1-8; Elem Conferences; Full Day 7-12
3-6 No School - Spring Recess for Students
4-11 Passover
5 Easter Sunday
13 Full Day—End of 3rd Marking Period (46 days)
13-24 PSSA Testing Grades 3-8, Math & English
27-5/1 PSSA Testing Grades 4 & 8, Science

Student days (18) - Teacher days (20)

May

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

13-27 Keystone Testing: Algebra 1, Biology,
Literature (tentative)
25 Memorial Day - No School

Student days (20) - Teacher days (20)

June

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

18 Early Dismissal - Tentative Last Day of School
and End 4th Marking Pd. (47 days)
19, 22 Professional Development

Student days (14) - Teacher days (16)

Key

- Holiday - No School for Students & Staff
- No School - Professional Development
- Early Dismissal, Grades K-6
- Early Dismissal, Grades K-12

End of Marking Period

K No Kindergarten - K Parent Conferences

NO Kindergarten on November 20-25 for Parent Conferences.
NO PM Kindergarten on November 4, January 27, and March 20.
NO AM Kindergarten on June 18 - PM Kindergarten attends in the morning.

184 Student Days - 193 Scheduled Teacher Days

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

March 24, 2015

FOR ACTION: Treasurer's Report

The Treasurer's Report provides a summary of financial transactions for the month of February 2015 which includes receipts, disbursements, and balances for all funds.

RECOMMENDATION:

The administration is recommending that the Board approve the Treasurer's Report for the month of February 2015.

The Central Bucks School District
General Fund
Treasurer's Report
2/28/2015

Beginning Cash Balance		\$11,034,121.60
Receipts		
Local General Funds Receipts		
Local Collectors	492,975.49	
County of Bucks	762,343.66	
EIT	2,750,184.00	
Interest Earnings	4,122.00	
Facility Use Fees	67,369.40	
Tuition, Community School	299,520.06	
Contributions	24,775.53	
Miscellaneous	100,003.53	
Total Local General Funds Receipts	\$4,501,293.67	
State General Fund Receipts		
Basic Ed Subsidy	2,310,525.00	
Soc Sec & Retirement	420,121.00	
State Subsidy- Other	14,237.19	
Total State General Fund Receipts	\$2,744,883.19	
Federal General Fund Receipts		
Title 2	18,641.45	
Total Federal General Fund Receipts	\$18,641.45	
Other Receipts		
Investments Matured	19,000,000.00	
Offsets to Expenditures	115,556.08	
Transfer from Other Funds	18,659.11	
Total Other Receipts	\$19,134,215.19	
Total Receipts		\$26,399,033.50
Total Beginning Cash Balance and Receipts		\$37,433,155.10

**The Central Bucks School District
General Fund
Treasurer's Report
2/28/2015**

Disbursements

Checks (see detail on following page)		3,132,160.61	
Electronic Payments:			
MBIT Operations Payments	984,725.00		
Employee Payroll Taxes	3,030,269.41		
Employer Payroll Taxes	903,289.12		
PSERS Retire	879,131.76		
403B/457PMT	347,663.26		
Health Benefit Payments	<u>702,399.70</u>		
Electronic Payments Total:		6,847,478.25	
Transfer to Payroll		7,539,707.62	
Total Disbursements			\$17,519,346.48

Summary:

Total Beginning Cash Balance and Receipts (from previous page)		\$37,433,155.10
Cash Disbursements		\$17,519,346.48
Ending Cash Balance	2/28/2015	\$19,913,808.62

The Central Bucks School District
General Fund
Treasurer's Report
Check Reconciliation
2/28/2015

First Check Run- Board Approved 02/10/2015	\$2,405,260.14
Second Check Run- Board Approved 02/24/2015	\$84,451.23
Third Check Run- Board Approved 02/24/2015	\$996,564.62
Fourth Check Run- Board Approved 03/10/2015	\$84,687.79
Total Check Runs- Detail provided when Board Approved	\$3,570,963.78
Less Voided Checks	(\$11,060.80)
Check Run Sub-Total	\$3,559,902.98
 Add Prior Month A/P Funded This Month	 \$485,463.36
Less This Month A/P To Be Funded Next Month	\$913,205.73
 Checks Funded This Month	 <u>\$3,132,160.61</u>

**The Central Bucks School District
Food Service
Treasurer's Report
2/28/2015**

Beginning Cash Balance		\$	639,971.91
Receipts			
Subsidies	\$	150,675.84	
Student Lunch Account Deposits	\$	341,375.13	
Interest Earnings	\$	<u>165.54</u>	
Total Receipts		\$	492,216.51
Disbursements			
Checks	\$	10,310.70	
Electronic payments	\$	378,868.17	
Prior month checks paid in February			
Less this months checks to be paid next month	\$	<u>108,494.97</u>	
		\$	497,673.84
Ending Cash Balance		\$	634,514.58

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

March 24, 2015

FOR ACTION: Accounts Payable Check Register Approval

The Accounts Payable Check Registers included herein provide a listing of payment transactions for Fund 1 checks dated March 13, 2015, March 19, 2015 and March 20, 2015; and Fund 3 checks dated March 19, 2015.

RECOMMENDATION:

The administration is recommending that the Board approve the payment transactions listed in the Check Registers as noted above.

Bank Account - Check Details by Date

March 13, 2015 11:31 AM

Central Bucks School District

Page 1

BHASKIN

Bank Account: No.: TD GENERAL AP, Date Filter: 03/13/15

Check Ledger: Entry Status: Posted|Financially Voided

Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
03/13/15	184714	13986	CA SDU	85.93	0.00	Posted
03/13/15	184715	009920	CBEA	68,605.50	0.00	Posted
03/13/15	184716	009921	CBESPA	13,210.94	0.00	Posted
03/13/15	184717	009923	CBTA	1,490.18	0.00	Posted
03/13/15	184718	009990	UNITED STATES TREASURY	50.00	0.00	Posted
03/13/15	184719	010100	UNITED WAY OF BUCKS CO	295.03	0.00	Posted
03/13/15	184720	17693	US DEPARTMENT OF EDUCATION	233.40	0.00	Posted
			Totals for 03/13/15	83,970.98	0.00	

Bank Account - Check Details by Date

Central Bucks School District

March 19, 2015 1:04 PM

Page 1

BHASKIN

Bank Account: No.: TD GENERAL AP, Date Filter: 03/19/15

Check Ledger: Entry Status: Posted|Financially Voided

Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
03/19/15	184515	17270	21ST CENTURY CYBER CHARTER SC	8,057.73	0.00	Posted
03/19/15	184516	1101	A.D.I. COMMERCIAL SOUND PRODUC	690.93	0.00	Posted
03/19/15	184517	2412	A.H. CORNELL & SON, INC.	2,781.25	0.00	Posted
03/19/15	184518	16105	ADELPHIA FURNITURE	135.00	0.00	Posted
03/19/15	184519	13994	AGORA CYBER CHARTER SCHOOL	13,318.17	0.00	Posted
03/19/15	184520	000099	ALAMPI, JERRY	780.00	0.00	Posted
03/19/15	184521	000126	George Allen Portable Toilets, Inc.	544.00	0.00	Posted
03/19/15	184522	17676	AMSTEP PRODUCTS	60.40	0.00	Posted
03/19/15	184523	17295	APPLE INC.	545.79	0.00	Posted
03/19/15	184524	8554	AQUA PA	1,048.15	0.00	Posted
03/19/15	184525	17391	ARAMARK	137.50	0.00	Posted
03/19/15	184526	18098	ARTS ACADEMY CHARTER SCHOOL	723.67	0.00	Posted
03/19/15	184527	1665	ASCD	89.00	0.00	Posted
03/19/15	184528	7491	ASEPSIS	632.50	0.00	Posted
03/19/15	184529	C05043	AUGER, ANGELIQUE	49.56	0.00	Posted
03/19/15	184530	16228	AUSTILL'S REHABILITATION SERVICE	126,998.96	0.00	Posted
03/19/15	184531	G09434	AZZARANO, LINDA	137.09	0.00	Posted
03/19/15	184532	000488	BAUER, JOSEPH & SONS, INC.	19,069.25	0.00	Posted
03/19/15	184533	6492	BILINGUAL DICTIONARIES, INC.	64.80	0.00	Posted
03/19/15	184534	A001207	BOOTHMAN, DELLA	145.15	0.00	Posted
03/19/15	184535	000600	BOUND TO STAY BOUND BOOKS	18.09	0.00	Posted
03/19/15	184536	17017	BRANCH VALLEY PROPERTIES	985.00	0.00	Posted
03/19/15	184537	17626	BRAUN, LAURA	112.00	0.00	Posted
03/19/15	184538	000720	BUCKS COUNTY JU #22	2,015.14	0.00	Posted
03/19/15	184539	17066	C B EAST PATRIOT PLAYERS	50.00	0.00	Posted
03/19/15	184540	17067	C B WEST HARLEQUIN CLUB	50.00	0.00	Posted
03/19/15	184541	000900	CAROLINA BIO SUPPLY CO. (STC)	64.01	0.00	Posted
03/19/15	184542	13119	CARRIER CORPORATION	2,970.00	0.00	Posted
03/19/15	184543	17111	CB SOUTH HS TITAN THESPIANS	50.00	0.00	Posted
03/19/15	184544	18122	CHILDREN'S THERAPY STORE	24.45	0.00	Posted
03/19/15	184545	18184	COREY RICH	250.00	0.00	Posted
03/19/15	184546	001434	COYNE CHEMICAL	931.37	0.00	Posted
03/19/15	184547	001563	CURRICULUM ASSOCIATES, INC.	139.16	0.00	Posted
03/19/15	184548	7152	CUSTOM COMPUTER SPECIALISTS	146,176.45	0.00	Posted
03/19/15	184549	16456	D ARMSTRONG INSTALLATIONS	550.00	0.00	Posted
03/19/15	184550	B04135	DAILEY, SUZANNE	209.72	0.00	Posted
03/19/15	184551	001720	DETLAN EQUIPMENT INC.	419.52	0.00	Posted
03/19/15	184552	7831	DIGITAL SOFTWARE SOLUTIONS, LL	1,500.00	0.00	Posted
03/19/15	184553	G09237	DIMARZIO, GILLIAN	33.26	0.00	Posted
03/19/15	184556	14152	DIRECT ENERGY	97,547.09	0.00	Posted
03/19/15	184559	001878	DOYLESTOWN ELEC. SUPPLY CO.	1,711.85	0.00	Posted
03/19/15	184560	16749	DPL PAINTING INC	990.00	0.00	Posted
03/19/15	184561	3556	EAI EDUCATION	24.95	0.00	Posted
03/19/15	184562	18074	EAST RIVER ENERGY INC	11,972.21	0.00	Posted
03/19/15	184563	002082	EDISON QUARRY, INC.	792.41	0.00	Posted
03/19/15	184564	17909	EDUCATION PLUS CYBER CHARTER	3,089.39	0.00	Posted
03/19/15	184565	17216	EDUCERE, LLC	399.00	0.00	Posted
03/19/15	184566	G09634	ENAMA, LAURA	150.47	0.00	Posted
03/19/15	184567	13863	F. AMBROSE RIGGING, INC.	1,450.00	0.00	Posted

Bank Account - Check Details by Date

Central Bucks School District

March 19, 2015 1:04 PM

Page 2

BHASKIN

Bank Account: No.: TD GENERAL AP, Date Filter: 03/19/15

Check Ledger: Entry Status: Posted|Financially Voided

Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
03/19/15	184568	002341	FEDEX CORPORATION	109.72	0.00	Posted
03/19/15	184569	005552	FIRST STUDENT, INC.	727,090.17	0.00	Posted
03/19/15	184570	17175	FLOTRAN PNEU-DRAULICS INC	241.22	0.00	Posted
03/19/15	184571	000036	FOLLETT SCHOOL SOLUTIONS, INC.	149.62	0.00	Posted
03/19/15	184572	15099	FUN AND FUNCTION	73.94	0.00	Posted
03/19/15	184573	E07144	FUNSETH, KARL T.	46.84	0.00	Posted
03/19/15	184574	G09365	GAMBLE, ERIKA	111.01	0.00	Posted
03/19/15	184575	008313	GATES, JOHN R.	99.03	0.00	Posted
03/19/15	184578	17138	GDF SUEZ ENERGY RESOURCES NA	203,896.13	0.00	Posted
03/19/15	184579	002370	GENERAL AIRE SYSTEMS, INC.	63.24	0.00	Posted
03/19/15	184580	002635	GEORGE'S TOOL RENTAL	559.74	0.00	Posted
03/19/15	184581	G09665	GERMANO JR., ANTHONY	48.61	0.00	Posted
03/19/15	184582	G09327	GLAUSER, AUDRA	44.02	0.00	Posted
03/19/15	184584	002757	GRAINGER INC	1,777.15	0.00	Posted
03/19/15	184585	002839	GROVE SUPPLY, INC.	58.07	0.00	Posted
03/19/15	184586	17857	HAFER, RAYMOND	210.00	0.00	Posted
03/19/15	184587	002892	HAJOCA CORPORATION	2,731.54	0.00	Posted
03/19/15	184588	5702	HEALTH MATS COMPANY	1,467.98	0.00	Posted
03/19/15	184589	3738	HEINEMANN/GREENWOOD PUBLISHI	371.80	0.00	Posted
03/19/15	184590	G09454	HERRITY, RENEE	16.80	0.00	Posted
03/19/15	184591	17082	HEWLETT PACKARD COMPANY	459.52	0.00	Posted
03/19/15	184592	7216	HILTI, INC.	2,467.82	0.00	Posted
03/19/15	184593	8009	IBM CORPORATION	21,678.78	0.00	Posted
03/19/15	184594	18085	IDENTITY ADVISORS	4,700.00	0.00	Posted
03/19/15	184595	1914	INDUSTRIAL CONTROLS DISTRIBUTO	1,625.38	0.00	Posted
03/19/15	184596	10230	J.L. WATTS EXCAVATING, INC.	16,252.70	0.00	Posted
03/19/15	184597	12929	JOHN DUBYK CONTRACTORS, INC.	8,106.88	0.00	Posted
03/19/15	184598	17259	K12 ENTERPRISE	680.00	0.00	Posted
03/19/15	184599	003607	KELLY'S SPORTS LTD.	2,898.50	0.00	Posted
03/19/15	184600	E07120	KING, PAT	60.48	0.00	Posted
03/19/15	184601	003690	KNIESE'S PLUMBING & HEATING, INC.	21.74	0.00	Posted
03/19/15	184602	C05102	KOEHLER, LEA	56.54	0.00	Posted
03/19/15	184603	003744	KURTZ BROS	321.24	0.00	Posted
03/19/15	184604	1190	LABS, SHERRY B.	83.72	0.00	Posted
03/19/15	184605	003780	LAKESHORE LEARNING MATERIALS	942.50	0.00	Posted
03/19/15	184606	11833	LEGO EDUCATION	374.45	0.00	Posted
03/19/15	184607	7356	LEHIGH ELECTRIC PRODUCTS	3,171.00	0.00	Posted
03/19/15	184608	17665	LEWIS, KRISTINE	2,500.00	0.00	Posted
03/19/15	184609	003996	MACGILL & CO., WM. V.	1,084.97	0.00	Posted
03/19/15	184610	16778	MARSHALL MEMO LLC	50.00	0.00	Posted
03/19/15	184611	G09485	MERCER, THERESA	60.00	0.00	Posted
03/19/15	184612	1374	METCOFF, IRENE	780.00	0.00	Posted
03/19/15	184614	004234	MICHEL CO INC, R.E.	1,235.30	0.00	Posted
03/19/15	184615	9513	MOBILE LIFTS, INC.	677.38	0.00	Posted
03/19/15	184616	18112	MORTON SALT, INC.	3,878.88	0.00	Posted
03/19/15	184617	004433	NAPA OF DOYLESTOWN	20.66	0.00	Posted
03/19/15	184618	12242	NAT'L ELEVATOR INSPECTION SERVI	818.40	0.00	Posted
03/19/15	184619	16490	NATIONAL GEOGRAPHIC	217.80	0.00	Posted
03/19/15	184620	10007	NEW BRITAIN FAMILY PRACTICE	10.00	0.00	Posted

Bank Account - Check Details by Date

Central Bucks School District

March 19, 2015 1:04 PM

Page 3

BHASKIN

Bank Account: No.: TD GENERAL AP, Date Filter: 03/19/15

Check Ledger: Entry Status: Posted|Financially Voided

Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
03/19/15	184621	18189	OCEANPORT, LLC	8,244.80	0.00	Posted
03/19/15	184622	004638	OFFICE BASICS	533.70	0.00	Posted
03/19/15	184623	5445	PA STATE POLICE CENTRAL	30.00	0.00	Posted
03/19/15	184624	9414	PA VIRTUAL CHARTER SCHOOL	6,610.42	0.00	Posted
03/19/15	184625	17739	PAPCO	45,873.00	0.00	Posted
03/19/15	184626	7564	PAPER MART INC.	295.06	0.00	Posted
03/19/15	184627	10435	PATCH MANAGEMENT, INC.	2,550.00	0.00	Posted
03/19/15	184629	004374	PAUL B MOYER & SONS, INC.	675.76	0.00	Posted
03/19/15	184630	16764	PEARSON CLINICAL ASSESSMENTS	147.48	0.00	Posted
03/19/15	184631	004770	PECO ENERGY	113,002.68	0.00	Posted
03/19/15	184632	17474	PENNER, MEREDITH	157.24	0.00	Posted
03/19/15	184633	004858	PENNRIDGE SCHOOL DISTRICT	2,043.39	0.00	Posted
03/19/15	184634	4310	PERKINS/TP TRAILERS, INC.	175.00	0.00	Posted
03/19/15	184635	9732	PERKIOMEN PERFORMANCE, INC.	354.00	0.00	Posted
03/19/15	184636	C05035	PERRY, JEAN-MARIE	116.87	0.00	Posted
03/19/15	184637	004921	PETTY CASH - KUTZ	246.88	0.00	Posted
03/19/15	184638	004916	PETTY CASH BARCLAY	181.83	0.00	Posted
03/19/15	184639	004931	PETTY CASH CB-WEST HS	394.81	0.00	Posted
03/19/15	184640	5775	PETTY CASH MILL CREEK	219.40	0.00	Posted
03/19/15	184641	004941	PETTY CASH OPERATIONS	334.32	0.00	Posted
03/19/15	184642	9056	PETTY CASH-TOHICKON	341.97	0.00	Posted
03/19/15	184643	17342	PIPERSVILLE GARDEN CENTER	167.77	0.00	Posted
03/19/15	184645	005304	PUBLIC SCH EMP RET SYSTEM	5,722.44	0.00	Posted
03/19/15	184646	6972	PWD LUBRICANTS	3,251.75	0.00	Posted
03/19/15	184647	8751	PYRAMID SCHOOL PRODUCTS	1,990.95	0.00	Posted
03/19/15	184648	005333	QUAKERTOWN COMMUNITY S. D.	5,293.75	0.00	Posted
03/19/15	184649	18141	REHAdapt North America	608.00	0.00	Posted
03/19/15	184650	008775	RENNER, MARY	218.10	0.00	Posted
03/19/15	184651	5978	RHODE ISLAND NOVELTY	292.50	0.00	Posted
03/19/15	184652	13458	RICHARD GABRIEL ASSOCIATES	3,250.00	0.00	Posted
03/19/15	184653	17829	RIGHT REASON TECHNOLOGIES	1,500.00	0.00	Posted
03/19/15	184654	G09631	RIPP, EMMA	34.55	0.00	Posted
03/19/15	184655	G09450	RUSH, BRIAN	72.21	0.00	Posted
03/19/15	184656	005544	RUSSO MUSIC CENTER	1,578.82	0.00	Posted
03/19/15	184657	6375	S & G WATER CONDITIONING	592.00	0.00	Posted
03/19/15	184658	17867	SAGE TECHNOLOGY SOLUTIONS, IN	821.70	0.00	Posted
03/19/15	184659	008825	SCHMIDT, BRIDGET	1,775.00	0.00	Posted
03/19/15	184660	4472	SCHOLASTIC CLASSROOM MAGAZIN	1,062.54	0.00	Posted
03/19/15	184661	2976	SCHOLASTIC TEACHING RESOURCE	5,194.24	0.00	Posted
03/19/15	184662	005616	SCHOOL HEALTH CORPORATION	54.90	0.00	Posted
03/19/15	184663	A00637	SCHWEIZER, JILL	280.90	0.00	Posted
03/19/15	184664	17777	SCIENTIFIC WATER CONDITIONING	1,250.00	0.00	Posted
03/19/15	184665	005659	SCOTT ELECTRIC	127.20	0.00	Posted
03/19/15	184666	005681	SEARS HARDWARE	19.05	0.00	Posted
03/19/15	184667	16120	SECURITY AND DATA TECHNOLOGIE	1,953.38	0.00	Posted
03/19/15	184668	005706	SERVICE TIRE TRUCK CENTERS, INC	1,615.53	0.00	Posted
03/19/15	184669	G09279	SHERRETTA, ED	147.59	0.00	Posted
03/19/15	184670	005730	SHERWIN WILLIAMS CO	2,809.55	0.00	Posted
03/19/15	184671	16515	SHINING KNIGHTS	4,172.40	0.00	Posted

Bank Account - Check Details by Date

Central Bucks School District

March 19, 2015 1:04 PM

Page 4

BHASKIN

Bank Account: No.: TD GENERAL AP, Date Filter: 03/19/15

Check Ledger: Entry Status: Posted|Financially Voided

Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
03/19/15	184672	C05055	SLACK, CATHY	306.38	0.00	Posted
03/19/15	184673	17345	SOUTHERN DUTCHESS NEWS	155.00	0.00	Posted
03/19/15	184674	A00831	SPEESE, MARY KAY	225.96	0.00	Posted
03/19/15	184675	005929	SRAMCGRAW HILL	4,236.95	0.00	Posted
03/19/15	184676	5207	STEPS TO LITERACY, LLC	291.68	0.00	Posted
03/19/15	184677	8689	SUNESYS, INC.	6,600.00	0.00	Posted
03/19/15	184678	001908	TAGUE LUMBER	231.33	0.00	Posted
03/19/15	184679	11593	TANNER SCHOOL FURNITURE	7,784.00	0.00	Posted
03/19/15	184680	1412	THE CHILDREN'S HOSPITAL OF PHIL	480.00	0.00	Posted
03/19/15	184681	9514	THE COMMUNICATION CONNECTION,	144.38	0.00	Posted
03/19/15	184682	17874	THE CONSERVATORY	165.00	0.00	Posted
03/19/15	184683	17861	THE COPE COMPANY SALT	556.64	0.00	Posted
03/19/15	184684	12853	THE DEVEREUX FOUNDATION CTR	6,210.00	0.00	Posted
03/19/15	184685	G09465	THEIS, ALLISON	72.21	0.00	Posted
03/19/15	184686	10205	TIER ENVIRONMENTAL SERVICES, LL	11,175.53	0.00	Posted
03/19/15	184687	12915	TJ EQUIPMENT COMPANY	1,082.47	0.00	Posted
03/19/15	184688	006169	TOWNE LOCK SHOPPE	299.00	0.00	Posted
03/19/15	184689	12131	TRI-COUNTY ELECTRICAL SUPPLY	3,759.17	0.00	Posted
03/19/15	184690	006204	TRI-STATE ELEVATOR CO., INC.	1,174.00	0.00	Posted
03/19/15	184691	006237	TUMELTY TREE & LANDSCAPING, IN	10,222.00	0.00	Posted
03/19/15	184692	13059	ULINE, INC.	57.18	0.00	Posted
03/19/15	184693	006268	UNITED REFRIGERATION INC.	248.85	0.00	Posted
03/19/15	184694	16042	UNIVERSITY OF OREGON	2,730.00	0.00	Posted
03/19/15	184695	17727	UTICA NATIONAL INSURANCE GROU	6,020.61	0.00	Posted
03/19/15	184696	11768	VALLEY DAY SCHOOL	1,820.00	0.00	Posted
03/19/15	184697	17824	VBRICK SYSTEMS, INC	2,053.80	0.00	Posted
03/19/15	184698	17856	VEGGIE U	225.00	0.00	Posted
03/19/15	184699	006384	VIRCO, INC.	3,063.60	0.00	Posted
03/19/15	184700	006396	VISUAL SOUND, INC.	8,181.00	0.00	Posted
03/19/15	184701	G09206	WALSH, RACHEL ELLIOT	61.38	0.00	Posted
03/19/15	184702	17893	WALTON, ELIZABETH	700.00	0.00	Posted
03/19/15	184703	5645	WARD'S NATURAL SCIENCE EST., IN	70.23	0.00	Posted
03/19/15	184704	14441	WARREN F. DELONG, INC.	258.00	0.00	Posted
03/19/15	184705	006489	WARRINGTON TOWNSHIP W&S	6,722.56	0.00	Posted
03/19/15	184706	E07025	WATKINS, LOUISE	436.57	0.00	Posted
03/19/15	184707	9190	WELD-RITE SERVICES, INC.	5,259.50	0.00	Posted
03/19/15	184708	006527	WELLS TECHNOLOGY, INC.	811.94	0.00	Posted
03/19/15	184709	006605	WILSON LANGUAGE TRAINING CORP	1,056.24	0.00	Posted
03/19/15	184710	008964	WODYKA, SHARON	618.76	0.00	Posted
03/19/15	184711	G09074	WOOD, COURTNEY	122.42	0.00	Posted
03/19/15	184712	006668	WORDSWORTH ACADEMY	4,230.00	0.00	Posted
03/19/15	184713	000138	XPEDX-PHILADELPHIA	1,257.52	0.00	Posted
Totals for 03/19/15				1,794,648.00	0.00	

Bank Account - Check Details by Date

Central Bucks School District

March 19, 2015 1:06 PM

Page 1

BHASKIN

Bank Account: No.: TD GENERAL AP, Date Filter: 03/20/15

Check Ledger: Entry Status: Posted|Financially Voided

Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
03/20/15	184721	550	ABLE NET, INC.	1,980.00	0.00	Posted
03/20/15	184722	000044	ACE MAINTENANCE	473.20	0.00	Posted
03/20/15	184723	11592	ACHIEVEMENT HOUSE CHARTER SC	723.68	0.00	Posted
03/20/15	184724	13994	AGORA CYBER CHARTER SCHOOL	22,781.05	0.00	Posted
03/20/15	184725	000576	AIR GAS EAST	78.11	0.00	Posted
03/20/15	184726	17554	ALPINE KILNS & EQUIPMENT LLC	2,417.10	0.00	Posted
03/20/15	184727	18030	AMCA SYSTEMS	54,543.00	0.00	Posted
03/20/15	184728	17387	ANALYTICAL LABORATORIES INC	245.00	0.00	Posted
03/20/15	184729	A00893	ANN CALDERAIO TAX COLLECTOR	838.18	0.00	Posted
03/20/15	184730	17295	APPLE INC.	9,038.00	0.00	Posted
03/20/15	184731	17391	ARAMARK	4,998.22	0.00	Posted
03/20/15	184732	1685	ASCD	30.00	0.00	Posted
03/20/15	184733	17994	ASSET CONTROL SOLUTIONS INC	7,770.00	0.00	Posted
03/20/15	184734	17778	ASSURANT EMPLOYEE BENEFITS	35,668.31	0.00	Posted
03/20/15	184735	G09633	BANTLEY, ELIZABETH	140.28	0.00	Posted
03/20/15	184736	18193	BASES LOADED	1,249.50	0.00	Posted
03/20/15	184737	000488	BAUER, JOSEPH & SONS, INC.	29,136.50	0.00	Posted
03/20/15	184738	D06064	BAUMHER, PAMELA	49.28	0.00	Posted
03/20/15	184739	000495	BEARINGS & DRIVES UNLIMITED	117.90	0.00	Posted
03/20/15	184740	F08002	BERGER, SCOTT	213.34	0.00	Posted
03/20/15	184741	13850	BEYOND PLAY	32.85	0.00	Posted
03/20/15	184742	17017	BRANCH VALLEY PROPERTIES	1,044.50	0.00	Posted
03/20/15	184743	17896	BRANDYWINE ELEVATOR GROUP	2,310.75	0.00	Posted
03/20/15	184744	1958	BROADVIEW NETWORKS	6,846.37	0.00	Posted
03/20/15	184746	000738	BUCKS COUNTY WATER & SEWER	8,665.11	0.00	Posted
03/20/15	184747	17116	BUCKS LEARNING ACADEMY	24,327.00	0.00	Posted
03/20/15	184748	003442	BUILDING SPECIALTIES	1,720.32	0.00	Posted
03/20/15	184749	14251	BUTCH'S BODY WORKS, INC.	1,746.08	0.00	Posted
03/20/15	184750	16514	CARBON LEHIGH INTERMEDIATE UNI	5,371.50	0.00	Posted
03/20/15	184751	G09483	CAREGHINI, MARIA	89.60	0.00	Posted
03/20/15	184752	18185	CENTER FOR PUPPETRY ARTS	310.00	0.00	Posted
03/20/15	184753	000962	CENTRAL BUCKS EAST STUDENT	2,411.10	0.00	Posted
03/20/15	184754	A00541	CERVELLERO, ALICEN	395.03	0.00	Posted
03/20/15	184755	001014	CHALFONT HARDWARE, INC.	25.28	0.00	Posted
03/20/15	184756	3514	CHESTER COUNTY INTERMEDIATE U	3,301.71	0.00	Posted
03/20/15	184757	16230	CLARITY SERVICE GROUP	9,160.00	0.00	Posted
03/20/15	184758	16348	CLASSROOM DIRECT	135.07	0.00	Posted
03/20/15	184759	10245	COMMONWEALTH CONNECTIONS AC	32,717.79	0.00	Posted
03/20/15	184760	16956	COMMONWEALTH OF PENNSYLVANI	7,073.61	0.00	Posted
03/20/15	184761	001256	PA DEPT OF LABOR & INDUSTRY - B'	363.00	0.00	Posted
03/20/15	184762	8519	COMPREHENSIVE LEARNING CENTE	17,800.00	0.00	Posted
03/20/15	184763	17054	COMPSERVICES, INC	1,035.00	0.00	Posted
03/20/15	184764	6645	CONSOLIDATED PLASTICS CO., INC.	468.10	0.00	Posted
03/20/15	184765	008138	CONTE, EDWINA	39.90	0.00	Posted
03/20/15	184766	000709	COURIER TIMES INC	1,238.91	0.00	Posted
03/20/15	184767	16614	CUNNINGHAM, ANNE	30.92	0.00	Posted
03/20/15	184768	001563	CURRICULUM ASSOCIATES, INC.	281.94	0.00	Posted
03/20/15	184769	004598	DAVID A NOVER. M.D., P.C.	2,750.00	0.00	Posted
03/20/15	184770	13710	DECKER EQUIPMENT	548.38	0.00	Posted

Bank Account - Check Details by Date

March 19, 2015 1:06 PM

Central Bucks School District

Page 2

BHASKIN

Bank Account: No.: TD GENERAL AP, Date Filter: 03/20/15

Check Ledger: Entry Status: Posted|Financially Voided

Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
03/20/15	184771	17577	DEJANA TRUCK AND UTILITY EQUIP	9,526.00	0.00	Posted
03/20/15	184772	001650	DEL-VAL INTERNATIONAL TRUCKS, I	3,997.38	0.00	Posted
03/20/15	184773	001674	DELTA DENTAL OF PENNSYLVANIA	99,000.00	0.00	Posted
03/20/15	184774	14152	DIRECT ENERGY	20,836.03	0.00	Posted
03/20/15	184775	G09666	DIVENS, KRISTEN	681.00	0.00	Posted
03/20/15	184776	008181	DOMAN, KAREN	247.43	0.00	Posted
03/20/15	184777	001956	DOYLESTOWN BOROUGH	2,069.74	0.00	Posted
03/20/15	184778	4904	EAGLE INDUSTRIAL HYGIENE	750.00	0.00	Posted
03/20/15	184779	002014	EAGLES PEAK SPRING WATER INC	286.00	0.00	Posted
03/20/15	184780	18074	EAST RIVER ENERGY INC	40,413.94	0.00	Posted
03/20/15	184781	G09401	ECKERT, JOHN	62.57	0.00	Posted
03/20/15	184782	17216	EDUCERE, LLC	399.00	0.00	Posted
03/20/15	184783	18199	EISEMAN, JON	250.00	0.00	Posted
03/20/15	184784	002206	EMPIRE FITNESS SERVICES, INC.	1,274.40	0.00	Posted
03/20/15	184788	17756	EMR POWER SYSTEMS LLC	15,197.51	0.00	Posted
03/20/15	184789	18196	EPIC SPORTS	678.49	0.00	Posted
03/20/15	184790	1114	EPLUS TECHNOLOGY, INC.	643.50	0.00	Posted
03/20/15	184791	14486	FAIRMOUNT BEHAVIORAL HEALTH S	140.00	0.00	Posted
03/20/15	184792	002341	FEDEX CORPORATION	87.66	0.00	Posted
03/20/15	184793	16870	FERTIG, RICK	945.00	0.00	Posted
03/20/15	184794	18207	FINELLI, JENNIFER & PETER	480.00	0.00	Posted
03/20/15	184795	000036	FOLLETT SCHOOL SOLUTIONS, INC.	559.99	0.00	Posted
03/20/15	184796	11572	FORMTECHNOLOGY, INC.	9,690.00	0.00	Posted
03/20/15	184797	002448	FOSTER, DEREK	1,760.00	0.00	Posted
03/20/15	184798	4461	FOUNDATIONS BEHAVIORAL HEALTH	22,224.00	0.00	Posted
03/20/15	184799	17417	FRONTLINE TECHNOLOGIES	798.00	0.00	Posted
03/20/15	184800	17138	GDF SUEZ ENERGY RESOURCES NA	11,413.28	0.00	Posted
03/20/15	184801	G09116	GEHRENS, KATHERINE	1,550.00	0.00	Posted
03/20/15	184802	13987	GIANT FOOD STORES	54.60	0.00	Posted
03/20/15	184803	C05128	GODSELL, CHRISTINA	97.63	0.00	Posted
03/20/15	184804	8618	HARTZELL, GLENN M.	605.75	0.00	Posted
03/20/15	184805	3738	HEINEMANN/GREENWOOD PUBLISHI	1,487.20	0.00	Posted
03/20/15	184806	003097	HEROLD'S PEST CONTROL CO.	2,000.00	0.00	Posted
03/20/15	184807	17548	HMS SCHOOL FOR CHILDREN WITH	9,210.00	0.00	Posted
03/20/15	184808	003208	HOME DEPOT	939.23	0.00	Posted
03/20/15	184810	005245	HORSHAM CLINIC	2,212.00	0.00	Posted
03/20/15	184811	8527	INTERQUEST DETECTION CANINES	225.00	0.00	Posted
03/20/15	184812	17129	IPEVO	445.00	0.00	Posted
03/20/15	184813	10230	J.L. WATTS EXCAVATING, INC.	7,385.00	0.00	Posted
03/20/15	184814	008419	JAFFE, JASON	315.06	0.00	Posted
03/20/15	184815	12929	JOHN DUBYK CONTRACTORS, INC.	15,586.88	0.00	Posted
03/20/15	184816	10083	KAMPUS KLOTHES, INC.	939.25	0.00	Posted
03/20/15	184817	003586	KAPLAN EARLY LEARNING CO.	295.72	0.00	Posted
03/20/15	184818	17285	KDI	13,638.55	0.00	Posted
03/20/15	184819	G09615	KEELER, KATRINA	663.00	0.00	Posted
03/20/15	184820	G09371	KLINE, MOLLY	818.00	0.00	Posted
03/20/15	184821	003683	KLOCKIT	102.70	0.00	Posted
03/20/15	184822	003777	LAKESIDE EDUCATIONAL NETWORK	61,031.43	0.00	Posted
03/20/15	184823	D06055	LANG, RACHEL	18.82	0.00	Posted

Bank Account - Check Details by Date

Central Bucks School District

March 19, 2015 1:06 PM

Page 3

BHASKIN

Bank Account: No.: TD GENERAL AP, Date Filter: 03/20/15

Check Ledger: Entry Status: Posted|Financially Voided

Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
03/20/15	184824	15033	LEARNING TREE INTERNATIONAL	2,225.00	0.00	Posted
03/20/15	184825	18211	LENAPE VALLEY FOUNDATION	300.00	0.00	Posted
03/20/15	184826	12751	LENOVO UNITED STATES, INC.	8,357.31	0.00	Posted
03/20/15	184827	G09058	LOSOARELLI, LYNN	40.32	0.00	Posted
03/20/15	184828	5323	LOWE'S COMPANIES, INC.	846.66	0.00	Posted
03/20/15	184829	17917	LUTRON SERVICES CO INC	2,715.00	0.00	Posted
03/20/15	184830	11455	M.E.T.C., INC.	5,685.53	0.00	Posted
03/20/15	184831	17403	MARY VAN ELLIS	59.13	0.00	Posted
03/20/15	184832	17880	MCHUTCHISON, JONATHAN & ERIN	199.00	0.00	Posted
03/20/15	184833	G09667	MCPHERSON, SAMANTHA	53.40	0.00	Posted
03/20/15	184834	004332	MOHAN, JOHN P	95.52	0.00	Posted
03/20/15	184835	D06023	MORAN, NANCY	13.44	0.00	Posted
03/20/15	184836	G09039	MOSKOWITZ, JAY	229.83	0.00	Posted
03/20/15	184837	18208	MUSIC SALES DIGITAL SERVICES LL	924.00	0.00	Posted
03/20/15	184838	18175	MUSICIANS FRIEND, INC	119.99	0.00	Posted
03/20/15	184839	004433	NAPA OF DOYLESTOWN	5.05	0.00	Posted
03/20/15	184840	13068	NEOPOST USA	444.00	0.00	Posted
03/20/15	184841	10007	NEW BRITAIN FAMILY PRACTICE	10.00	0.00	Posted
03/20/15	184842	18111	NOCE, AMY	41.66	0.00	Posted
03/20/15	184843	004609	NORTH PENN WATER AUTHORITY	163.46	0.00	Posted
03/20/15	184844	8777	NORTH WALES WATER AUTHORITY	976.00	0.00	Posted
03/20/15	184845	1682	NOVA	4,554.75	0.00	Posted
03/20/15	184850	004638	OFFICE BASICS	4,034.31	0.00	Posted
03/20/15	184851	G09463	ORCHINIK, AILEEN	744.00	0.00	Posted
03/20/15	184852	11250	PA LEADERSHIP CHARTER SCHOOL	3,715.73	0.00	Posted
03/20/15	184853	17739	PAPCO	64,225.25	0.00	Posted
03/20/15	184854	13762	PETROLEUM TRADERS CORPORATI	16,806.00	0.00	Posted
03/20/15	184855	11699	PHILADELPHIA EXTRACT COMPANY	277.85	0.00	Posted
03/20/15	184856	005126	PITNEY BOWES	135.00	0.00	Posted
03/20/15	184857	16861	PLASTERER EQUIPMENT CO., INC.	1,940.00	0.00	Posted
03/20/15	184858	005172	PLUMSTEAD CHRISTIAN SCH	17,253.00	0.00	Posted
03/20/15	184859	005173	PLUMSTEAD TWP TAX COLLECTOR	1,407.84	0.00	Posted
03/20/15	184860	4630	PROFESSIONAL EDUCATION SERVIC	540.00	0.00	Posted
03/20/15	184862	005304	PUBLIC SCH EMP RET SYSTEM	9,663.95	0.00	Posted
03/20/15	184863	17080	RELIANT ASSET MANAGEMENT	6,000.00	0.00	Posted
03/20/15	184864	18200	RICHARD W. SMITH, INC.	1,870.74	0.00	Posted
03/20/15	184865	008011	RINPOCHE, SANTOKH	26.71	0.00	Posted
03/20/15	184866	10472	ROBERT S. WILMOT, JR., F.P.S.	175.00	0.00	Posted
03/20/15	184867	7357	ROHRER BUS SERVICE	4,746.06	0.00	Posted
03/20/15	184868	008783	ROMESBURG, JOAN	167.44	0.00	Posted
03/20/15	184869	005544	RUSO MUSIC CENTER	1,488.41	0.00	Posted
03/20/15	184870	005585	S.D.I.C.	30,854.93	0.00	Posted
03/20/15	184871	008825	SCHMIDT, BRIDGET	1,505.00	0.00	Posted
03/20/15	184872	2976	SCHOLASTIC TEACHING RESOURCE	4,037.51	0.00	Posted
03/20/15	184873	005659	SCOTT ELECTRIC	128.00	0.00	Posted
03/20/15	184874	G09620	SECKINGER, COLLEEN	1,080.00	0.00	Posted
03/20/15	184875	A00896	SERLEN, DANA	113.01	0.00	Posted
03/20/15	184876	16842	SOCIAL THINKING	95.87	0.00	Posted
03/20/15	184877	17345	SOUTHERN DUTCHESS NEWS	155.00	0.00	Posted

Bank Account - Check Details by Date

Central Bucks School District

March 19, 2015 1:06 PM

Page 4

BHASKIN

Bank Account: No.: TD GENERAL AP, Date Filter: 03/20/15

Check Ledger: Entry Status: Posted|Financially Voided

Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
03/20/15	184878	13573	SPEECH PATHOLOGY CONSULTANT	680.00	0.00	Posted
03/20/15	184879	008843	STAHL, DIANNE	17.98	0.00	Posted
03/20/15	184880	11593	TANNER SCHOOL FURNITURE	563.52	0.00	Posted
03/20/15	184881	12615	TEACHER DIRECT	140.73	0.00	Posted
03/20/15	184882	1412	THE CHILDREN'S HOSPITAL OF PHIL	1,052.50	0.00	Posted
03/20/15	184883	9413	THE PA CYBER CHARTER SCHOOL	17,033.89	0.00	Posted
03/20/15	184884	008486	THOMAS, DEBORAH	63.50	0.00	Posted
03/20/15	184885	006169	TOWNE LOCK SHOPPE	434.60	0.00	Posted
03/20/15	184886	18203	TWIN VALLEY SCHOOL DISTRICT	2,056.54	0.00	Posted
03/20/15	184887	18198	VASS, GABRIELLE	550.00	0.00	Posted
03/20/15	184888	000511	VERIZON	845.82	0.00	Posted
03/20/15	184889	7947	VERIZON WIRELESS	7,146.51	0.00	Posted
03/20/15	184890	9914	VOGEL, PAULA PETRILLI	75.04	0.00	Posted
03/20/15	184891	G09206	WALSH, RACHEL ELLIOT	120.00	0.00	Posted
03/20/15	184892	006480	WARRINGTON POSTMASTER	374.60	0.00	Posted
03/20/15	184893	006489	WARRINGTON TOWNSHIP W&S	3,447.32	0.00	Posted
03/20/15	184894	006498	WARWICK TOWNSHIP	15,053.91	0.00	Posted
03/20/15	184895	16671	WASTE MANAGEMENT	13,391.79	0.00	Posted
03/20/15	184896	18188	WEINSTEIN & COMPANY	1,491.00	0.00	Posted
03/20/15	184897	D06135	WEISS, JUDIE	110.88	0.00	Posted
03/20/15	184898	9190	WELD-RITE SERVICES, INC.	385.00	0.00	Posted
03/20/15	184899	4196	WILLIAM FOSTER & SONS	408.00	0.00	Posted
03/20/15	184900	008964	WODYKA, SHARON	309.38	0.00	Posted
03/20/15	184901	17254	WOEHR, LAUREN	33.60	0.00	Posted
03/20/15	184902	000138	XPEDX-PHILADELPHIA	11,088.00	0.00	Posted
03/20/15	C007522	5818	B & H PHOTO-VIDEO, INC.	94.36	0.00	Posted
03/20/15	C007523	5818	B & H PHOTO-VIDEO, INC.	264.75	0.00	Posted
03/20/15	C007524	5818	B & H PHOTO-VIDEO, INC.	79.50	0.00	Posted
03/20/15	C007525	000528	BERGEY'S INC	145.06	0.00	Posted
03/20/15	C007526	001221	COLONIAL ELECTRIC SUPPLY, INC.	15.37	0.00	Posted
03/20/15	C007527	001221	COLONIAL ELECTRIC SUPPLY, INC.	12.34	0.00	Posted
03/20/15	C007528	001221	COLONIAL ELECTRIC SUPPLY, INC.	197.82	0.00	Posted
03/20/15	C007529	001221	COLONIAL ELECTRIC SUPPLY, INC.	159.48	0.00	Posted
03/20/15	C007530	001221	COLONIAL ELECTRIC SUPPLY, INC.	234.52	0.00	Posted
03/20/15	C007531	001221	COLONIAL ELECTRIC SUPPLY, INC.	31.15	0.00	Posted
03/20/15	C007532	001221	COLONIAL ELECTRIC SUPPLY, INC.	80.37	0.00	Posted
03/20/15	C007533	001221	COLONIAL ELECTRIC SUPPLY, INC.	106.53	0.00	Posted
03/20/15	C007534	001221	COLONIAL ELECTRIC SUPPLY, INC.	57.86	0.00	Posted
03/20/15	C007535	001221	COLONIAL ELECTRIC SUPPLY, INC.	282.53	0.00	Posted
03/20/15	C007536	001221	COLONIAL ELECTRIC SUPPLY, INC.	292.63	0.00	Posted
03/20/15	C007537	001221	COLONIAL ELECTRIC SUPPLY, INC.	900.62	0.00	Posted
03/20/15	C007538	001221	COLONIAL ELECTRIC SUPPLY, INC.	1,193.64	0.00	Posted
03/20/15	C007539	001221	COLONIAL ELECTRIC SUPPLY, INC.	366.55	0.00	Posted
03/20/15	C007540	001221	COLONIAL ELECTRIC SUPPLY, INC.	372.40	0.00	Posted
03/20/15	C007541	001221	COLONIAL ELECTRIC SUPPLY, INC.	622.89	0.00	Posted
03/20/15	C007542	001221	COLONIAL ELECTRIC SUPPLY, INC.	59.39	0.00	Posted
03/20/15	C007543	001221	COLONIAL ELECTRIC SUPPLY, INC.	64.83	0.00	Posted
03/20/15	C007544	001221	COLONIAL ELECTRIC SUPPLY, INC.	119.17	0.00	Posted
03/20/15	C007545	11773	CRITERION LABORATORIES, INC.	135.00	0.00	Posted

Bank Account - Check Details by Date

Central Bucks School District

March 19, 2015 1:06 PM

Page 5

BHASKIN

Bank Account: No.: TD GENERAL AP, Date Filter: 03/20/15

Check Ledger: Entry Status: Posted|Financially Volded

Date	Check No.	Vendor No.	Vendor Name	Amount	Volded Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
03/20/15	C007546	001980	DUFF SUPPLY CO.	203.70	0.00	Posted
03/20/15	C007547	001980	DUFF SUPPLY CO.	445.73	0.00	Posted
03/20/15	C007548	001980	DUFF SUPPLY CO.	51.54	0.00	Posted
03/20/15	C007549	001980	DUFF SUPPLY CO.	123.58	0.00	Posted
03/20/15	C007550	001980	DUFF SUPPLY CO.	808.31	0.00	Posted
03/20/15	C007551	001980	DUFF SUPPLY CO.	409.46	0.00	Posted
03/20/15	C007552	002419	FISHER & SON CO., INC.	8,952.30	0.00	Posted
03/20/15	C007553	002419	FISHER & SON CO., INC.	140.00	0.00	Posted
03/20/15	C007554	002438	FOLLETT SCHOOL SOLUTIONS, INC	100.77	0.00	Posted
03/20/15	C007555	002438	FOLLETT SCHOOL SOLUTIONS, INC	811.15	0.00	Posted
03/20/15	C007556	002438	FOLLETT SCHOOL SOLUTIONS, INC	244.58	0.00	Posted
03/20/15	C007557	002438	FOLLETT SCHOOL SOLUTIONS, INC	14.97	0.00	Posted
03/20/15	C007558	002438	FOLLETT SCHOOL SOLUTIONS, INC	8,175.31	0.00	Posted
03/20/15	C007559	002438	FOLLETT SCHOOL SOLUTIONS, INC	157.63	0.00	Posted
03/20/15	C007560	002438	FOLLETT SCHOOL SOLUTIONS, INC	320.70	0.00	Posted
03/20/15	C007561	002438	FOLLETT SCHOOL SOLUTIONS, INC	224.70	0.00	Posted
03/20/15	C007562	002438	FOLLETT SCHOOL SOLUTIONS, INC	10.60	0.00	Posted
03/20/15	C007563	14055	IPS LASER EXPRESS	13,183.00	0.00	Posted
03/20/15	C007564	1030	JOHNSTONE SUPPLY	247.55	0.00	Posted
03/20/15	C007565	1030	JOHNSTONE SUPPLY	443.25	0.00	Posted
03/20/15	C007566	1030	JOHNSTONE SUPPLY	471.83	0.00	Posted
03/20/15	C007567	1030	JOHNSTONE SUPPLY	30.63	0.00	Posted
03/20/15	C007568	1030	JOHNSTONE SUPPLY	82.71	0.00	Posted
03/20/15	C007569	1030	JOHNSTONE SUPPLY	220.50	0.00	Posted
03/20/15	C007570	1030	JOHNSTONE SUPPLY	49.99	0.00	Posted
03/20/15	C007571	1030	JOHNSTONE SUPPLY	38.35	0.00	Posted
03/20/15	C007572	14115	LORBER PLUMBING	7.53	0.00	Posted
03/20/15	C007573	14115	LORBER PLUMBING	4.19	0.00	Posted
03/20/15	C007574	14115	LORBER PLUMBING	87.78	0.00	Posted
03/20/15	C007575	14115	LORBER PLUMBING	26.10	0.00	Posted
03/20/15	C007576	14115	LORBER PLUMBING	25.82	0.00	Posted
03/20/15	C007577	14115	LORBER PLUMBING	12.57	0.00	Posted
03/20/15	C007578	14115	LORBER PLUMBING	144.41	0.00	Posted
03/20/15	C007579	14115	LORBER PLUMBING	3,255.82	0.00	Posted
03/20/15	C007580	14115	LORBER PLUMBING	21.52	0.00	Posted
03/20/15	C007581	14115	LORBER PLUMBING	16.34	0.00	Posted
03/20/15	C007582	003975	LOSER'S MUSIC	37.42	0.00	Posted
03/20/15	C007583	003975	LOSER'S MUSIC	322.80	0.00	Posted
03/20/15	C007584	003975	LOSER'S MUSIC	46.42	0.00	Posted
03/20/15	C007585	003975	LOSER'S MUSIC	412.50	0.00	Posted
03/20/15	C007586	003975	LOSER'S MUSIC	22.50	0.00	Posted
03/20/15	C007587	003975	LOSER'S MUSIC	48.75	0.00	Posted
03/20/15	C007588	003975	LOSER'S MUSIC	508.61	0.00	Posted
03/20/15	C007589	003975	LOSER'S MUSIC	188.89	0.00	Posted
03/20/15	C007590	003975	LOSER'S MUSIC	105.45	0.00	Posted
03/20/15	C007591	003975	LOSER'S MUSIC	378.75	0.00	Posted
03/20/15	C007592	003975	LOSER'S MUSIC	120.00	0.00	Posted
03/20/15	C007593	003975	LOSER'S MUSIC	86.21	0.00	Posted
03/20/15	C007594	003975	LOSER'S MUSIC	93.00	0.00	Posted

Bank Account - Check Details by Date

Central Bucks School District

March 19, 2015 1:06 PM

Page 6

BHASKIN

Bank Account: No.: TD GENERAL AP, Date Filter: 03/20/15

Check Ledger: Entry Status: Posted|Financially Voided

Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
03/20/15	C007595	003975	LOSER'S MUSIC	36.00	0.00	Posted
03/20/15	C007596	003975	LOSER'S MUSIC	151.46	0.00	Posted
03/20/15	C007597	003975	LOSER'S MUSIC	23.40	0.00	Posted
03/20/15	C007598	003975	LOSER'S MUSIC	74.96	0.00	Posted
03/20/15	C007599	003975	LOSER'S MUSIC	48.75	0.00	Posted
03/20/15	C007600	005524	PHILIP ROSENAU CO., INC.	162.00	0.00	Posted
03/20/15	C007601	005524	PHILIP ROSENAU CO., INC.	4,460.14	0.00	Posted
03/20/15	C007602	005524	PHILIP ROSENAU CO., INC.	26.31	0.00	Posted
03/20/15	C007603	005524	PHILIP ROSENAU CO., INC.	136.56	0.00	Posted
03/20/15	C007604	005524	PHILIP ROSENAU CO., INC.	352.64	0.00	Posted
03/20/15	C007605	005524	PHILIP ROSENAU CO., INC.	129.00	0.00	Posted
03/20/15	C007606	005524	PHILIP ROSENAU CO., INC.	62.11	0.00	Posted
03/20/15	C007607	005524	PHILIP ROSENAU CO., INC.	2,915.78	0.00	Posted
03/20/15	C007608	005524	PHILIP ROSENAU CO., INC.	3,800.85	0.00	Posted
03/20/15	C007609	005524	PHILIP ROSENAU CO., INC.	210.53	0.00	Posted
03/20/15	C007610	005524	PHILIP ROSENAU CO., INC.	9.40	0.00	Posted
03/20/15	C007611	005524	PHILIP ROSENAU CO., INC.	32.62	0.00	Posted
03/20/15	C007612	005524	PHILIP ROSENAU CO., INC.	390.92	0.00	Posted
03/20/15	C007613	005524	PHILIP ROSENAU CO., INC.	-372.66	0.00	Posted
03/20/15	C007614	10073	RIDDELL/ALL AMERICAN SPORTS CO	2,620.55	0.00	Posted
03/20/15	C007615	003799	SIEMENS INDUSTRY, INC	9,975.00	0.00	Posted
03/20/15	C007616	003799	SIEMENS INDUSTRY, INC	102.73	0.00	Posted
03/20/15	C007617	003799	SIEMENS INDUSTRY, INC	1,000.00	0.00	Posted
03/20/15	C007618	005771	SIMPLEX GRINNELL LP	510.95	0.00	Posted
03/20/15	C007619	005771	SIMPLEX GRINNELL LP	1,200.00	0.00	Posted
03/20/15	C007620	006138	TILLEY FIRE EQUIPMENT COMPANY	98.00	0.00	Posted
03/20/15	C007621	006138	TILLEY FIRE EQUIPMENT COMPANY	49.00	0.00	Posted
03/20/15	C007622	006178	TOZOUR-TRANE	150.00	0.00	Posted
03/20/15	C007623	006178	TOZOUR-TRANE	160.60	0.00	Posted
03/20/15	C007624	006178	TOZOUR-TRANE	2,425.00	0.00	Posted
03/20/15	C007625	006178	TOZOUR-TRANE	2,798.00	0.00	Posted
03/20/15	C007626	006178	TOZOUR-TRANE	593.22	0.00	Posted
03/20/15	C007627	006178	TOZOUR-TRANE	4,493.95	0.00	Posted
03/20/15	C007628	006178	TOZOUR-TRANE	2,383.73	0.00	Posted
03/20/15	C007629	006178	TOZOUR-TRANE	509.50	0.00	Posted
03/20/15	C007630	16172	WB MASON CO, INC	26.18	0.00	Posted
03/20/15	C007631	16172	WB MASON CO, INC	30.16	0.00	Posted
03/20/15	C007632	16172	WB MASON CO, INC	372.60	0.00	Posted
03/20/15	C007633	16172	WB MASON CO, INC	120.14	0.00	Posted
03/20/15	C007634	16172	WB MASON CO, INC	1,047.20	0.00	Posted
03/20/15	C007635	16172	WB MASON CO, INC	19,084.80	0.00	Posted
03/20/15	C007636	16172	WB MASON CO, INC	908.80	0.00	Posted
03/20/15	C007637	16172	WB MASON CO, INC	64.80	0.00	Posted
03/20/15	C007638	5558	WEINSTEIN SUPPLY	3,275.03	0.00	Posted
03/20/15	C007639	5558	WEINSTEIN SUPPLY	245.50	0.00	Posted
03/20/15	C007640	5558	WEINSTEIN SUPPLY	371.27	0.00	Posted
03/20/15	C007641	5558	WEINSTEIN SUPPLY	37.73	0.00	Posted
03/20/15	C007642	5558	WEINSTEIN SUPPLY	687.36	0.00	Posted
03/20/15	C007643	5558	WEINSTEIN SUPPLY	62.91	0.00	Posted

Bank Account - Check Details by Date

Central Bucks School District

March 19, 2015 1:06 PM

Page 7

BHASKIN

Bank Account No.: TD GENERAL AP, Date Filter: 03/20/15

Check Ledger: Entry Status: Posted|Financially Voided

Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
03/20/15	C007644	5558	WEINSTEIN SUPPLY	232.37	0.00	Posted
03/20/15	C007645	5558	WEINSTEIN SUPPLY	129.88	0.00	Posted
03/20/15	C007646	5558	WEINSTEIN SUPPLY	29.89	0.00	Posted
03/20/15	C007647	5558	WEINSTEIN SUPPLY	1,102.39	0.00	Posted
03/20/15	C007648	5558	WEINSTEIN SUPPLY	274.63	0.00	Posted
03/20/15	C007649	5558	WEINSTEIN SUPPLY	2,874.02	0.00	Posted
03/20/15	C007650	5558	WEINSTEIN SUPPLY	34.99	0.00	Posted
03/20/15	C007651	5558	WEINSTEIN SUPPLY	614.11	0.00	Posted
03/20/15	C007652	5558	WEINSTEIN SUPPLY	132.37	0.00	Posted
03/20/15	C007653	16128	WIRELESS COMM & ELECTRONICS	29,499.40	0.00	Posted
03/20/15	C007654	16128	WIRELESS COMM & ELECTRONICS	326.40	0.00	Posted
			Totals for 03/20/15	1,098,012.69	0.00	

Bank Account - Check Details by Date

Central Bucks School District

March 19, 2015 1:17 PM

Page 1

MTRAVAGLINI

Bank Account: No.: TD CAPITAL, Date Filter: 03/19/15..03/20/15

Check Ledger: Bank Account No.: <>PAYROLL

Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD CAPITAL		TD Bank, N.A.				
03/19/15	002855	13464	AIR CONTROL TECHNOLOGY, INC.	27,990.00	0.00	Posted
03/19/15	002856	17295	APPLE INC.	2,324.00	0.00	Posted
03/19/15	002857	18036	BILL GILLESPIE ELECTRIC INC	119,096.80	0.00	Posted
03/19/15	002858	4384	CENTREPOINT CONTRACTING, INC.	8,965.75	0.00	Posted
03/19/15	002859	14468	CHAMBERS & ASSOCIATES, INC.	7,831.04	0.00	Posted
03/19/15	002860	17093	DAVID BLACKMORE & ASSOCIATES I	48.00	0.00	Posted
03/19/15	002861	17577	DEJANA TRUCK AND UTILITY EQUIP	12,580.00	0.00	Posted
03/19/15	002862	1114	EPLUS TECHNOLOGY, INC.	19,305.00	0.00	Posted
03/19/15	002863	12450	FRAYTAK VEISZ HOPKINS DUTHIE, P.	27,510.00	0.00	Posted
03/19/15	002864	18205	G & C BUCHANAN, INC	1,268.00	0.00	Posted
03/19/15	002865	002632	GENERAL SUPPLY COMPANY	5,242.84	0.00	Posted
03/19/15	002866	13209	GODSHALL KANE O'ROURKE ARCHIT	14,370.00	0.00	Posted
03/19/15	002867	17969	GRIPCASE	5,790.19	0.00	Posted
03/19/15	002868	17683	HAYES LARGE ARCHITECTS	1,594.80	0.00	Posted
03/19/15	002869	11558	JBM MECHANICAL, INC.	10,240.99	0.00	Posted
03/19/15	002870	3015	TRI-STATE BALANCING COMPANY	3,999.88	0.00	Posted
03/19/15	002871	006396	VISUAL SOUND, INC.	2,241.00	0.00	Posted
03/19/15	CC00119	001221	COLONIAL ELECTRIC SUPPLY, INC.	63.00	0.00	Posted
03/19/15	CC00120	001221	COLONIAL ELECTRIC SUPPLY, INC.	634.00	0.00	Posted
03/19/15	CC00121	001221	COLONIAL ELECTRIC SUPPLY, INC.	724.50	0.00	Posted
03/19/15	CC00122	002704	GILMORE & ASSOCIATES, INC.	6,526.86	0.00	Posted
			Totals for 03/19/15	278,346.65	0.00	

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

March 24, 2015

FOR ACTION: Construction Contracts and Service Agreements

The Central Bucks School District's long range facility plan includes renovations to the Unami MS and the installation of generators at Cold Spring ES & Jamison ES.

The latest phase at Unami MS includes the addition of locker rooms and renovations to the Physical Education and garage area of the school. On Thursday 3/12/15, we received (22) bids for this project. Along with the base bid, we are recommending alternates to replace the sidewalk behind the gymnasium and the alternate to paint the garage building. All of the low bidders have completed successful projects for CBSD.

Jamison ES & Cold Spring ES need generators that can provide heat to the school in the event of a power outage. On Thursday 3/12/15, we received (6) bids for this project. The low bidder has completed successful projects for CBSD.

RECOMMENDATION:

- The administration is recommending the award of a contract to Walter Brucker & Co. for General Construction at the Unami MS in the amount of \$1,170,400.
- The administration is recommending the award of a contract to Myco Mechanical, Inc. for Plumbing Construction at the Unami MS in the amount of \$223,000.
- The administration is recommending the award of a contract to Worth & Company for Mechanical Construction at the Unami MS in the amount of \$567,000.
- The administration is recommending the award of a contract to Pinnacle Electrical Construction for Electrical Construction at the Unami MS in the amount of \$305,450.
- The administration is recommending the award of a contract to Carr & Duff, Inc. to provide a new generator at Cold Spring ES and Jamison ES in the amount of \$127,213.

Unami Middle School 2015 Addition and Renovations Bids Received 13 March 2015	BASE BID	Alternate #1	Alternate #2	Alternate #3	Alternate #4	Alternate #5	Selected Alternates	Total Bid
		#1 - ADD / DED: Alt. HVAC Manufacturer	#2 - ADD / DED: Alt. Plumbing Fixt. Manuf.	#3 - ADD: Cable Tray in Corridor	#4 - ADD: Concrete Sidewalk Replacement	#5 - ADD: Paint Storage Building		
Centre Point Contractors, Inc	\$ 1,147,000.00	NC	NC	NC	\$ 14,000.00	\$ 21,500.00	\$ 35,500.00	\$ 1,182,500.00
Craftsource, Inc	\$ 1,338,800.00	NC	NC	NC	\$ 15,000.00	\$ 6,600.00	\$ 21,600.00	\$ 1,360,400.00
DDL Enterprises, Inc							\$ -	\$ -
Gordon Bayer, Inc	\$ 1,255,000.00	NC	NC	NC	\$ 13,750.00	\$ 6,600.00	\$ 20,350.00	\$ 1,275,350.00
Horst Construction							\$ -	\$ -
Perrotto Builders	\$ 1,256,000.00	NC	NC	NC	\$ 16,500.00	\$ 14,000.00	\$ 30,500.00	\$ 1,286,500.00
Premier Builders, Inc	\$ 872,000.00	NA	NA	NA	\$ 15,000.00	\$ 30,000.00	\$ 45,000.00	\$ 917,000.00
TE Construction Services	\$ 1,338,000.00	NC	NC	NC	\$ 16,825.00	\$ 19,750.00	\$ 36,575.00	\$ 1,374,575.00
Uhrig Construction, Inc	\$ 1,316,900.00	NC	NC	NC	\$ 11,600.00	\$ 6,900.00	\$ 18,500.00	\$ 1,335,400.00
Walter Brucker & Co., Inc	\$ 1,136,000.00	NC	NC	NC	\$ 14,800.00	\$ 19,600.00	\$ 34,400.00	\$ 1,170,400.00
							\$ -	\$ -
GC Alternate Bids Proposed:					X	X		
<u>PLUMBING</u>	BASE BID	Alternate #1	Alternate #2	Alternate #3	Alternate #4	Alternate #5	Selected Alternates	Total Bid
		#1 - ADD / DED: Alt. HVAC Manufacturer	#2 - ADD / DED: Alt. Plumbing Fixt. Manuf.	#3 - ADD: Cable Tray in Corridor	#4 - ADD: Concrete Sidewalk Replacement	#5 - ADD: Paint Storage Building		
Aero Plumbing & Heating Co., Inc							\$ -	\$ -
Fisher Mechanical, Inc	\$ 227,484.00	NC	BLANK	NC	NC	NC	\$ -	\$ 227,484.00
Guy M. Cooper, Inc	\$ 232,500.00	NA	NB	NA	NA	NA	\$ -	\$ 232,500.00
JBM Mechanical, Inc	\$ 211,000.00	AG	AG	AG	AG	AG	\$ -	\$ 211,000.00
Myco Mechanical, Inc	\$ 223,000.00	NB	NC	NB	NB	NB	\$ -	\$ 223,000.00
Worth & Company, Inc	\$ 262,000.00	NB	\$ (3,200.00)	NB	NB	NB	\$ -	\$ 262,000.00
MAW Mechanical	\$ 162,000.00	NA	AG	NA	NA	NA	\$ -	\$ 162,000.00
							\$ -	\$ -
Plumbing Alternate Bids Proposed:								

<u>HVAC</u>	<u>BASE BID</u>	Alternate #1	Alternate #2	Alternate #3	Alternate #4	Alternate #5	Selected Alternates	Total Bid
		#1 - ADD / DED: Alt. HVAC Manufacturer	#2 - ADD / DED: Alt. Plumbing Fixt. Manuf.	#3 - ADD: Cable Tray in Corridor	#4 - ADD: Concrete Sidewalk Replacement	#5 - ADD: Paint Storage Building		
Aero Plumbing & Heating Co., Inc							\$ -	\$ -
Air Control Technology, Inc	\$ 568,225.00	\$ 100,000.00	NA	NA	NA	NA	\$ -	\$ 568,225.00
Erhardt Mechanical, Inc							\$ -	\$ -
Gaudelli Bros., Inc							\$ -	\$ -
Goshen Mechanical Contractors, Inc.							\$ -	\$ -
Guy M. Cooper, Inc	\$ 595,000.00	NB	NA	NA	NA	NA	\$ -	\$ 595,000.00
JBM Mechanical, Inc	\$ 583,000.00	\$ 25,000.00	NC	NC	NC	NC	\$ -	\$ 583,000.00
<i>Myco Mechanical, Inc</i>	\$ 398,000.00	\$ 100,000.00	<i>NB</i>	<i>NB</i>	<i>NB</i>	<i>NB</i>	\$ -	\$ 398,000.00
Worth & Company, Inc	\$ 567,000.00	NB	NB	NB	NB	NB	\$ -	\$ 567,000.00
							\$ -	\$ -
Mechanical Alternate Bids Proposed:								
<u>ELECTRICAL</u>	<u>BASE BID</u>	Alternate #1	Alternate #2	Alternate #3	Alternate #4	Alternate #5	Selected Alternates	Total Bid
		#1 - ADD / DED: Alt. HVAC Manufacturer	#2 - ADD / DED: Alt. Plumbing Fixt. Manuf.	#3 - ADD: Cable Tray in Corridor	#4 - ADD: Concrete Sidewalk Replacement	#5 - ADD: Paint Storage Building		
E.C. Bentz Electrical Contractor, Inc							\$ -	\$ -
J.V. Gotschall & Co., Inc							\$ -	\$ -
McGoldrick Electric, Inc.							\$ -	\$ -
MJF Electrical Contracting, Inc.	\$ 317,600.00	NA	NA	NA	NA	NA	\$ -	\$ 317,600.00
Pinnacle Electrical Const, LLC	\$ 291,150.00	\$0	\$0	\$ 14,300.00	\$0	\$0	\$ 14,300.00	\$ 305,450.00
Yates Electrical Service, Inc.	\$ 329,750.00	\$ 1,500.00	NA	\$ 18,500.00	NA	NC	\$ 18,500.00	\$ 348,250.00
							\$ -	\$ -
Electrical Alternate Bids Proposed:				X	X	X		

Total: \$ 2,253,850.00

NOTE: Bids in italics/strike through were withdrawn by bidder due to an error in the bid per Sate Act 4 of 1974.

BID TABULATION
NEW EMERGENCY GENERATORS at
JAMISON ELEMENTARY SCHOOL and COLD SPRING ELEMENTARY SCHOOL

Bids Received March 12, 2015						
Bidder	Bid Bond	Non-Collusion Affidavit	Cummins Base Bid E	Generac Alternate Base Bid E-1	Kohler Alternate Base Bid E-2	Comments
Albarell Electric, Inc.	10%	Y	\$142,980.00	\$138,740.00	\$139,998.00	
Carr & Duff, Inc.	10%	Y	\$127,213.00	\$134,000.00	\$132,000.00	LOW BIDDER
Dodge Data & Analytics						No Bids
E.C. Bentz Electrical Contractor, Inc.	10%	Y	\$164,950.00	NB	NB	
S & S Electrical Services	10%	Y	\$195,210.00	\$195,210.00	\$195,210.00	
Yates Electrical Service, Inc.	10%	Y	\$170,000.00	\$168,000.00	\$166,000.00	
Pinnacle Electric Construction, LLC	10%	Y	\$142,200.00	\$139,900.00	NB	

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

March 24, 2015

FOR ACTION: Appointment of Student, Parent, Business, and Community Representatives to the Comprehensive Planning Team

Comprehensive Planning, formerly called Strategic Planning, is required by the Pennsylvania Department of Education and is now completed every three years. The current Comprehensive Plan covers the years 2013-2016.

The School Board is responsible for appointing a total of at least six (6) parents, business members, and community representatives to the Comprehensive Planning Team. The Board is being asked to appoint the following three (3) students: **Mira Bhut, Anahita Iyer, and Uhuru Kamau**, and eight (8) adults: **Kimberly Cambra, Nichole Farrior, Naline Lai, Rachel Mauer, Kevin Oates, Anthony Tosti, Norma Twyman, and Meg Walsh**.

The entire district team will include a total of approximately 40 people, representing students, parents, business members, community representatives, teachers, educational specialists, staff developers, curriculum supervisors, building administration, and other district administrators. The team will be led by Ms. JoAnn Pirotti from the Intermediate Unit. The Comprehensive Plan covering the years 2016-2019 is due November 15, 2015.

RECOMMENDATION:

The Board is being asked to appoint the three (3) students and eight (8) adults listed above to the Comprehensive Planning Team.

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

March 24, 2015

FOR ACTION: Approval of Contract for New Vendor for Employee Flexible Spending Plans

Central Bucks School District currently contracts with AmeriHealth Administrators as the Third-Party Administrator of our Flexible Spending Account program.

In an effort to increase administrative efficiency and customer service satisfaction, we are proposing transfer of administrative services to **Alternative Benefit Systems, Inc.**, PO Box 349, Blandon, PA 19510.

Proposed transfer of business will save the school district approximately \$12,444. per year.

RECOMMENDATION:

The administration is recommending that the Board approve the administrative services contract with **Alternative Benefit Systems, Inc.**, effective September 1, 2015.

**Section 125 Cafeteria Plan
Premium Reduction Option *Plus*
Flexible Spending Plans**

PLAN SERVICE AGREEMENT

ADOPTED BY

CENTRAL BUCKS SCHOOL DISTRICT

**SECTION 125 CAFETERIA PLAN
PREMIUM REDUCTION OPTION *PLUS*
FLEXIBLE SPENDING ACCOUNTS**

**CONSULTING, ENROLLMENT, AND
PLAN SERVICES AGREEMENT**

This agreement specifies the services to be provided to Central Bucks School District.

ADMINISTRATOR

Under the agreement, Central Bucks School District will function as the Plan Sponsor, Alternative Benefit System Inc. as the Benefit Enrollment Firm, and as the Plan Service Provider Firm. These companies will function as subcontractor(s) for consulting, enrollment, and administrative Plan services.

**CONSULTING SERVICES TO BE PROVIDED
BY ALTERNATIVE BENEFIT SYSTEM INC.**

Alternative Benefit System Inc. will assist Central Bucks School District in Plan analysis and design, both initially and for any revisions to existing benefits. The service and assistance includes cost estimates of initial Plan; cost projections of any proposed Plan revisions; and advice on preparing summary Plan descriptions.

Alternative Benefit System Inc. will also perform the following activities:

- Design the Plan Document and Summary Plan Description.
(Central Bucks School District and its legal counsel will review this document.)
- Provide Plan Adoption Agreement and Plan Information Summary and Sample Corporate Resolutions of the Board of Directors
- Provide Resource Manual
- Provide Employee Communications Package
- Payroll Stuffers, Announcement Letter, Salary Reduction Agreements

**ENROLLMENT SERVICES TO BE PROVIDED
BY ALTERNATIVE BENEFIT SYSTEM INC.**

Alternative Benefit System Inc. will provide the following enrollment services:

- Present employee informational group meetings (if requested).
- Meet with each employee, as needed, to discuss the employee's personal benefit coverage needs.
- Review salary reduction agreements with each employee as requested.
- Provide periodic re-enrollment services as requested.
- Optional Internet Enroll for Anniversary Years

**ADMINISTRATIVE SERVICES TO BE PROVIDED
BY ALTERNATIVE BENEFIT SYSTEM INC.**

Alternative Benefit System Inc. will provide the following administrative services:

- Open individual benefit accounts for Plan administration using the enrollment forms and/or payroll deduction register provided by the Employer.
- Prepare reports of detail and summary enrollment results for payroll setup of employee elections: Employee Deductions Report, Employee Contributions Report, and Employee Contribution Spreadsheet.
- Prepare employee confirmation letters to verify elections where required.
- Process Changes Of Status Elections into Administration Records and otherwise keep on-going records of activity affecting each Employee's Elections.
- Process and send Pay Cycle Contribution Billing Reports to Employer confirming the deductions that should be taken for premiums, flexible spending accounts, and personal policy plans.
- Provide initial administrative form originals for duplication as needed:
 - Reimbursement Claim Forms
 - Participant instructions for filing claim forms
 - Election Enrollment, Termination and Change of Election Forms
 - Re-Enrollment Forms for following year enrollment if requested.
 - Employee Enrollment Survey Brochures
- Provide periodic status and history reports
 - Account Balance totals on each reimbursement checks
 - Account Balances Report on the Employee Account Status Letter on a monthly basis during the final quarter of the Plan year.
 - Account History Report on request
 - Check History Report on request
 - Claim History Report on request
- On a **Pay cycle basis**, provide:
 - Contribution Billing Report to be used to reconcile with payroll deduction amounts
 - Reimbursement checks and/or direct deposit to employees on a pay cycle basis or on an approved schedule and upon receipt of expense receipts and approved claim vouchers.
 - Checks and Check Register showing checks written each cycle to be distributed by employer.
- On a **Monthly basis**, provide Non-discrimination tests results if needed and other reports as needed:
 - Monthly Check Register showing the checks issued for the month.
 - Cash Status Report showing summary transactions of cash activity.
 - Request For Funds Report (if required) showing those employees that have drawn out more than contributed to date and any participants that have had previous requests.
 - Employee Account Balances showing the participants' account balances.
- On a **Annual basis**, provide:
 - Employee Account Balance Report (unless requested more often)
 - Change Of Status Report
 - Non-discrimination Test
 - W-2 Reporting Amounts for Dependent Care
 - 5500 Edit Report and Form ready for filing

- Plan forfeitures and Account Close-out
- Plan Renewal Election Forms
- Claims Processing for Reimbursement Accounts
 - FSA Medical Claims: A claim (form provided) from the participant stating that the amount claimed has not been, nor will be reimbursed under any other health Plan or otherwise along with written proof of the claim from a third party documenting the date incurred, nature and the cost of the claim. For Medical FSAs, the full annual election less any previous disbursements is available at all times during the Plan year and run-out period.
 - FSA Dependent Care Claims. A claim (form provided) showing all required documentation showing by dependent cared for the name, address, and taxpayer ID with the dates of service. Claims elections will be monitored to conform with statutory maximums. Reimbursements are limited to the amount in the FSA at the time of request. Unpaid portions of the claim will be automatically paid during the check processing cycle after the next contribution has been posted the account.
 - Medical Plan Reimbursement Claims. This reimbursement account is NOT an FSA. It is a methodology whereby individually owned health premiums can paid by the employer via reimbursement to participants under the ordinary operation of the Cafeteria Plan. Reimbursements are supported by third party receipts showing carrier, policy coverage period, and amount. Reimbursements are limited to the amount in the Reimbursement Account at the time of request. Unpaid portions of the voucher will automatically be paid during the check processing cycle after the next contribution has been posted the account.
- Balance Inquiry Services
 - A hot-line will be open for the Employer's Benefit Coordinator. Plan participants may use the line, but it is recommended that they first contact the Employer's Benefit Coordinator.
 - Telephone Balance Inquiry is available to the Plan Participants with one or more of the reimbursement accounts. The participant has access to Account Balances, Check History, and Claim History for the current Plan year.
 - Internet Inquiry is available to the Plan Participants that have one or more of the reimbursement accounts. The participant has access to Account Balances, Check History, and Claim History for the current Plan year.
 - Mobile App inquiry is available.

ON A SPECIAL REQUEST BASIS, PROVIDE ASSISTANCE TO EMPLOYER PLAN SPONSOR AS REQUESTED AT THE BILLING RATE SPECIFIED IN THE SERVICES AGREEMENT, REGARDING AN IRS AUDIT OF THE CAFETERIA PLAN YEAR (S)

RESPONSIBILITIES OF PLAN SPONSOR

Central Bucks School District is the Plan Sponsor and the Plan Administrator that is ultimately responsibility for the Plan including the above listed duties delegated to Alternative Benefit System Inc.. All decisions regarding Plan Administration are the Plan Administrator's responsibility whereas Alternative Benefit System Inc. will assist the Administrator but not act as the Administrator.

Central Bucks School District will provide support, information, reports, and data necessary to propose, administer, report, test, and otherwise administer the Cafeteria Plan to Alternative Benefit System Inc. so Alternative Benefit System Inc. can assist with the administration of the Plan. More specifically these include but are not limited to:

- Secure legal review of the Plan Documents from its legal counsel or otherwise review and execute the documents in a timely. And forward a signed copy back to Alternative Benefit System Inc.
- Report participant Election additions, terminations, and changes to Alternative Benefit System Inc. each pay cycle.
- Ensure that the DataPath125 database accurately reflects the activity recorded in the employer's payroll by reconciling the payroll deduction amounts paid with pre-tax dollars through DataPath125 to the Administrative Contribution Billing Reports provided for that purpose each pay cycle by Alternative Benefit System Inc.
- Sign reimbursement checks (using an authorized signature facsimile) depending upon banking arrangements.
- Distribute checks to employees. (Optional home mail and/or direct deposit available.)
- Make monthly reimbursements for mailing and other nominal distribution costs.
- Distribute Summary Plan Descriptions and various other reports to employees.
- Upon notice, take any action required if the Plan(s) warrants Administrator's authority.
- Provide management support in Planning enrollment, meeting facilities, and scheduling.
- Provide document storage for Administrative Files and Records for up to seven years.

PAYMENT FEES AND TERMS

At each month end, Alternative Benefit System Inc. will submit a statement showing the amount of fees for that month. Central Bucks School District will pay Alternative Benefit System Inc. the amount within 10 days of receipt of the statement.

The fee schedule is attached as Exhibit A. Alternative Benefit System Inc., Inc. has the right to change the fee schedule by giving at least 60 days' notice to Central Bucks School District.

REPORTS AND DATA

All reports and data remain the property of Central Bucks School District. On request, Alternative Benefit System Inc. will provide Central Bucks School District all data in the electronic or printed format used by Alternative Benefit System Inc.

TERMS OF THIS AGREEMENT

This agreement will be effective from the date the parties execute this agreement until it is terminated. Alternative Benefit System Inc. may withdraw from this agreement with 30 days written notice to Central Bucks School District and Alternative Benefit System Inc.. If Central Bucks School District terminates this agreement during the Plan year, the fee for the rest of the Plan year becomes due and payable as of the termination date. If Alternative Benefit System Inc. wishes to terminate this agreement during the Plan year, Alternative Benefit System Inc. must give written notice and must continue services until Central Bucks School District has secured suitable

replacement of such service or until Central Bucks School District releases Alternative Benefit System Inc. or until the end of the current Plan year, whichever occurs first.

PLAN SERVICE PROVIDER FIRM**PLAN SPONSOR****Alternative Benefit System Inc.****Central Bucks School District**

By: _____

By: _____

Title: _____

Title _____

Date: _____

Date: _____

EXHIBIT A

PROPLUS125 PREMIUM REDUCTION OPTION PLUS FLEXIBLE SPENDING ACCOUNTS SECTION 125 CAFETERIA PLAN

FOR PLAN YEAR SEPTEMBER 1, 2015 – AUGUST 31, 2016
EFFECTIVE SEPTEMBER 1, 2015

FEE SCHEDULE

(Rates are locked in for 3 years from initial plan year)

PERIODIC FEES

Initial Setup Fee:.....Waived
Annual Renewal Fee \$150.00

MONTHLY FEE

The greater of-

(a) Minimum monthly administration fee \$20.00
or

(b) Monthly administration fee per participant:

For Participants in either or both FSAs \$4.25

For Debit Card Account Holders (Additional).....Waived

OPTIONAL SPECIAL REQUESTS

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

March 24, 2015

FOR ACTION: School Board Policies for First Read

School Board Policy 104 – Nondiscrimination In Employment and Contract Practices

The revisions in this policy are required to update regulations. The changes reflect the addition of the Director of Human Resources as investigator in the complaint procedure.

School Board Policy 235 – Student Rights/Responsibilities

PDE has recommended that the present School Board Policy 235 – Student Rights/Responsibilities should be updated to include a listing of responsibilities and information on surveys of students should be removed from this policy and be written into a separate policy – School Board Policy 231.1.

School Board Policy 235.1 - Surveys

PDE has recommended that guidelines on conducting surveys of students should be written into a new policy – School Board Policy 231.1. Some information on surveys was in previous School Board Policy 235. Guidelines on parents requesting to review the survey and how to opt their child out if they so desired are included in this policy. (Please note: The state law states that parents still retain their parental rights to review the survey notice and to inspect it for their child who has reached eighteen years old.

School Board Policy 239 – Foreign Exchange Students

The revisions in School board Policy 239 show the change in the required English proficiency test which has been the Secondary Level English Proficiency (SLEP) test. This test has been discontinued by ETS. This policy revision will list the test required by the district to be the one recommended by the Council on Standards for International Educational Travel. Additional information states that the district requires a score of High Intermediate or Advanced on the English proficiency test in order to be approved.

School Board Policy 405 – Employment of Per Diem Substitute Professional Employees

The revisions in this policy are required to update new state laws regarding pre-employment requirements. The changes reflect much of the information in Act 153 and 168 laws and the associated revisions to the law related to background checks and sexual misconduct.

School Board Policy 505 – Employment of Substitute and Short Term Employees

The revisions in this policy are required to update new state laws regarding pre-employment requirements. The changes reflect much of the information in Act 153 and 168 laws and the associated revisions to the law related to background checks and sexual misconduct.

RECOMMENDATION:

The administration is recommending that School Board Policy 104 – Nondiscrimination In Employment and Contract Practices; School Board Policy 235 – Student Rights/Responsibilities; School Board Policy 235.1 – Surveys; School Board Policy 239 – Foreign Exchange Students; School Board Policy 405 – Employment of Per Diem Substitute Professional Employees; and School Board Policy 505 – Employment of Substitute and Short Term Employees be tabled so that the proposed policies can be posted on-line for public review.



Book	Policy Manual
Section	100 Programs
Title	Nondiscrimination in Employment/Contract Practices
Number	104
Status	Draft
Legal	<u>1. 42 U.S.C. 2000e et seq</u> <u>2. 20 U.S.C. 1681</u> <u>3. 42 U.S.C. 12101 et seq</u> <u>4. 29 U.S.C. 621 et seq</u> 5. 29 U.S.C. 701 et seq <u>6. 43 P.S. 951 et seq</u>
Adopted	July 23, 2002
Last Revised	April 12, 2005

Authority

The Board declares it to be the policy of this district to provide to all persons equal access to all categories of employment in this district, continued employment in this district and promotion in this district, regardless of race, color, age, creed, religion, gender, sexual orientation, ancestry, national origin or handicap/disability. The district shall make reasonable accommodations for identified physical and mental impairments that constitute disabilities, consistent with the requirements of federal and state laws and regulations.[1][2][3][4][5][6]

The Board encourages employees and third parties who have been subject to discrimination to report promptly such incidents to designated employees.

The Board directs that complaints of discrimination shall be investigated promptly, and corrective action be taken when allegations are substantiated. Confidentiality of all parties shall be maintained, consistent with the district's legal and investigative obligations.

No reprisals nor retaliation shall occur as the result of good faith charges of discrimination.

Delegation of Responsibility

In order to achieve a program of nondiscrimination practices that is in compliance with applicable laws and regulations, the Board designates the Superintendent, **or designee**, as the district's Compliance Officer.

The Compliance Officer shall publish and disseminate this policy and complaint procedure at least annually to students, parents/guardians, employees, and the public. Nondiscrimination

statements shall include the position, office address, and telephone number of the Compliance Officer.

The Compliance Officer is responsible for monitoring the implementation of nondiscrimination procedures in the following areas:

1. Development of position qualifications, job description, and essential job functions.
2. Recruitment materials and practices.
3. Procedures for screening, interviewing, and hiring.
4. Promotions.
5. Disciplinary actions, up to and including termination.

The building principal or designee shall be responsible to complete the following duties when receiving a complaint of discrimination:

1. Inform the employee or third party of the right to file a complaint and the complaint procedure.
2. Notify the complainant and the accused of the progress at appropriate stages of the procedure.
3. Refer the complainant to the Compliance Officer if the building principal is the subject of the complaint.

Guidelines

Complaint Procedure – Employee/Third Party

Step 1 – Reporting

An employee or third party who believes s/he has been subject to conduct that constitutes a violation of this policy is encouraged to report the incident immediately to the building principal.

If the building principal is the subject of a complaint, the employee or third party shall report the incident to the Compliance Officer. **If the Superintendent is the subject of the complaint, the employee or third party shall report the incident directly to the Director of Human Resources.**

The complainant or reporting employee is encouraged to use the report form available from the building principal, **Director of Human Resources**, but oral complaints shall be acceptable.

Step 2 – Investigation

Upon receiving the complaint of discrimination, the building principal shall immediately notify the Compliance Officer. The Compliance Officer shall authorize the building principal to investigate the complaint, unless the building principal is the subject of the complaint or is unable to conduct the investigation.

The investigation may consist of individual interviews with the complainant, the accused, and others with knowledge relative to the incident. The investigator may also evaluate any other information and materials relative to the investigation.

If the investigation results in a determination that the conduct being investigated may involve a violation of criminal law, the individual conducting the investigation shall inform law enforcement authorities about the incident.

The obligation to conduct this investigation shall not be negated by the fact that a criminal investigation of the incident is pending or had been concluded.

Step 3 – Investigative Report

The ~~building principal~~ **individual conducting the investigation** shall prepare a written report within fifteen (15) days, unless additional time to complete the investigation is required. The report shall include a summary of the investigation, a determination of whether the complaint had been substantiated as factual and whether it is a violation of this policy, and a recommended disposition of the complaint.

Copies of the report shall be provided to the complainant, the accused, and the Compliance Officer.

Step 4 – District Action

If the investigation results in a finding that the complaint is factual and constitutes a violation of this policy, the district shall take prompt, corrective action to ensure that such conduct ceases and will not reoccur.

Disciplinary actions shall be consistent with the Student Code of Conduct, Board policies and district procedures, applicable collective bargaining agreements, and state and federal laws.

Appeal Procedure

1. If the complainant is not satisfied with a finding that no violation of the policy or with the corrective action recommended in the investigative report, s/he may submit a written appeal to the Compliance Officer with fifteen (15) days.
2. The Compliance Officer shall review the investigation and the investigative report and may also conduct a reasonable investigation.
3. The Compliance Officer shall prepare a written response to the appeal within fifteen (15) days. Copies of the response shall be provided to the complainant, the accused, and the building principal who conducted the initial investigation.

[104-Attach.doc \(22 KB\)](#)

Last Modified by Sharon Reiner on February 24, 2015



Book	Policy Manual
Section	200 Pupils
Title	Student Rights/Responsibilities
Number	235
Status	Draft
Legal	<u>1. 24 P.S. 510</u> <u>2. 22 PA Code 12.1</u> <u>3. 22 PA Code 12.3</u> <u>4. 22 PA Code 12.4</u> <u>5. 22 PA Code 12.9</u> <u>6. 22 PA Code 12.2</u> <u>7. 20 U.S.C. 1232h</u> <u>8. 22 PA Code 4.4</u> 9. Pol. 105.1 <u>22 PA Code 12.41</u> <u>22 PA Code 403.1</u>
Adopted	July 23, 2002
Last Revised	September 12, 2006

Purpose

This policy sets forth guidelines with respect to student rights and responsibilities which shall be consistent with state and federal law, as well as State Board regulations.

Authority

The Board has the authority and responsibility to establish reasonable rules and regulations for the conduct and deportment of district students. At the same time, no student shall be deprived of equal treatment and equal access to the educational program, due process, a presumption of innocence, and free expression and association, in accordance with Board policy and school rules.[1][2][3][4][5]

Guidelines

Attendant upon the rights established for each student are certain responsibilities, which include regular attendance; conscientious effort in classroom work; homework; respect for the rights of others; obedience to properly constituted school authority; and compliance with the policy, rules and regulations of this district; **and expression of ideas and opinions in a respectful manner.**[6][3]

~~No student shall be required, without written parental consent for students under eighteen (18) years of age or written consent of legally emancipated students or those over eighteen (18) years, to submit to a survey, analysis, or evaluation that reveals information concerning:~~~~[7][8]~~

- ~~1. Political affiliations.~~
- ~~2. Mental and psychological problems potentially embarrassing to the student or his/her family.~~
- ~~3. Sexual behavior and attitudes.~~
- ~~4. Illegal, antisocial, self-incriminating and demeaning behavior.~~
- ~~5. Critical appraisals of other individuals with whom respondents have close family relationships.~~
- ~~6. Legally recognized privileged and comparable relationships, such as those with lawyers, physicians, and ministers.~~
- ~~7. Income, other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program.~~

~~However, such survey, analysis or evaluation may be conducted on a wholly voluntary basis, provided that the student and his/her parent/guardian have been informed of the nature and scope of individual surveys and their relationship to the education program and have been notified of their rights and of their right to inspect all related materials and to opt out of participation.~~

~~All instructional materials, including teachers' manuals, films, tapes, or other supplementary instructional material to be used in the instructional program shall be available for inspection by the parents/guardians of students.~~~~[9]~~

~~A student who has reached the age of eighteen (18) years possesses the full rights of an adult and may authorize those school matters previously handled by his/her parents/guardians. The parent/guardian of each student reaching the age of eighteen (18) shall be informed of the student's rights.~~

~~Delegation of Responsibility~~

~~The Superintendent or designee shall develop and promulgate procedures consistent with law and Board policy to ensure that student rights under varying conditions are properly described.~~

It shall be the responsibility of the student to:

- 1. Be aware of all policies, rules and regulations for student behavior and conduct him/herself accordingly. Each student shall assume that, until a rule is waived, altered or repealed in writing, it is in effect.**
- 2. Volunteer information in matters relating to the health, safety and welfare of the school community and the protection of school property.**

3. Dress and groom to meet standards of safety and health, and not to cause substantial disruption to the educational processes.
4. Assist the school staff in operating a safe school.
5. Comply with federal, state and local laws.
6. Exercise proper care when using district facilities, school supplies and equipment.
7. Attend school daily and be on time to all classes and other school functions.
8. Make up work when absent from school.
9. Pursue and attempt to satisfactorily complete the courses of study prescribed by local school authorities.
10. Report accurately in student media.
11. Not use obscene language in student media or on school property.

Violations of this policy may result in disciplinary action, consistent with the Code of Student Conduct and Board policy.

A listing of students' rights and responsibilities shall be included in the Code of Student Conduct, which shall be distributed annually to students and parents/guardians.

Delegation of Responsibility

The Superintendent or designee shall develop administrative regulations consistent with law and Board policy to ensure that student rights under specific conditions are properly recognized and maintained.

Last Modified by Sharon Reiner on February 24, 2015



Book	Policy Manual
Section	200 Pupils
Title	Surveys
Number	235.1
Status	Draft
Legal	<u>1. 20 U.S.C. 1232h</u> <u>2. 22 PA Code 12.41</u> 3. Pol. 105.1 <u>4. 22 PA Code 4.4</u>

Purpose

This policy sets forth guidelines regarding the conduct of surveys and collection and use of information consistent with law and regulations.

Definitions

Personal information means individually identifiable information, including a student's or parent's/guardian's first and last name; home or physical address, including street name and the name of the city or town; telephone number; or social security number.[1]

For purposes of this policy, protected information, as addressed by the Protection of Pupil Rights Amendment (PPRA), includes:[1]

1. Political affiliations **or beliefs of the student or student's parent/guardian.**
2. Mental or psychological problems of the student or student's family.
3. ~~Sex~~ **Sexual** behavior or attitudes.
4. Illegal, anti-social, self-incriminating or demeaning behavior.
5. Critical appraisals of other individuals with whom respondents have close family relationships.
6. Legally recognized privileged or analogous relationships, such as those with lawyers, physicians, and ministers.
7. **Religious practices, affiliations, or beliefs of the student or student's parent/guardian.**
8. Income, other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program.

Authority

All surveys and instruments used to collect information from students shall related to the district's educational objectives. [2]

Any survey conducted in the district must be approved by the Superintendent or designee prior to administration to students.

Guidelines

No student shall be required without written parental consent for students under eighteen (18) years of age or written consent of emancipated students or those over eighteen (18) years of age to submit to a **any** survey, analysis or evaluation that reveals **protected** information. 1]

However, such survey, analysis or evaluation may be conducted on a wholly voluntary basis, provided that the student and his/her parent have been informed of the nature and scope of **the** individual surveys and their relationship to the educational program and have been notified of their rights and of their right to inspect all related materials and to opt out of participation.

Parents/guardians have the right to inspect, upon request, a survey prior to administration or distribution to students. Such requests shall be in writing and submitted to the building principal. [2][1]

If after review of a survey, parents/guardians wish to exclude their child from participation, they may do so in writing to the building principal.

Student and Parent/Guardian Rights

Under federal law, the rights provided to parents/guardians under this policy transfer to the student when the student turns eighteen (18) years old or is an emancipated minor. These rights do not transfer under state law; therefore, parents/guardians retain their rights to receive notice and to inspect.[4][2][1]

Delegation of Responsibility

The Superintendent or designee shall notify parents/guardians and students annually of:[1]

1. This policy and its availability.
2. How to opt their child out of participation in activities as provided in this policy.
3. How to request access to any survey or other material described in this policy.

The Superintendent or designee shall establish administrative regulations for protecting student identity and privacy in the administration of protected information surveys.

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Last Modified by Sharon Reiner on March 9, 2015



Book	Policy Manual
Section	200 Pupils
Title	Foreign Exchange Students
Number	239
Status	Draft
Legal	<u>1. 8 U.S.C. 1101</u> <u>2. Pol. 203</u> <u>22 CFR Part 62</u>
Adopted	July 23, 2002
Last Revised	June 28, 2011

Purpose

In order to promote cultural awareness and understanding and to provide diverse experiences to district students, the Board shall admit foreign exchange students into district schools.

Authority

The Board shall accept foreign exchange students who meet the established guidelines for admission to district schools.[1]

The school district reserves the right to work with exchange organizations as it deems appropriate. Organizations sponsoring foreign exchange students in Central Bucks School District must be approved by the Council on Standards for International Educational Travel. Approved organizations must maintain a network of qualified and trained local representatives, living in or near the community, with responsibility for each student; and approved organizations should provide hands-on monitoring, orientation, ongoing support for the host family and student, and responsiveness to school needs.

A limit of three (3) foreign exchange students will be admitted to each high school in a school year.

Delegation of Responsibility

The Superintendent or designee shall be responsible for determining the visa status and eligibility of foreign exchange students applying for admission to district schools. All foreign exchange students sponsored by an exchange organization approved by the Council on Standards for International Educational Travel must have a J-1 visa.

All potential organizations or individuals applying for admission shall forward the request to the Superintendent or designee as early as possible in the preceding school year of attendance. No applications for foreign exchange student admission will be accepted after July 15.

Guidelines

The application for foreign exchange student enrollment should include an academic transcript; a medical history which includes a recent physical exam and proof of immunizations; information about the student and natural parents; and a letter written by the student.[2]

The student must have demonstrated proficiency in English on the Secondary Level English Proficiency (SLEP) test **recommended by the Council on Standards for International Educational Travel (CSIET)**. Scores from this test must be included in the application. **An exchange student must score in the High Intermediate or Advanced range on this test in order to be accepted for study in Central Bucks.** It is understood that English as a Second Language (ESL) instruction is not available to exchange students. There is no obligation to provide any special services, tutoring, supplies or equipment.

It is expected that the exchange organization will have conducted an in-person interview as part of the application process.

Exchange students must be socially, emotionally and academically appropriate for high school (grades 10 –12), be between sixteen (16) and eighteen (18) years of age, and must be in good standing in their respective countries. **Note: The exchange student applying for placement in Central Bucks School District must be at least 16 years old when the academic year being requested begins.**

The Superintendent or designee reserves right of final approval on all student placements.

Once admitted, all exchange students shall be subject to all district policies and regulations governing students.

Exchange students are expected to take a full schedule of high school classes. Exchange students will be registered in one (1) core subject each semester and physical education/health.

Exchange students may not be enrolled for more than one (1) academic year.

Exchange students may not be high school graduates in their respective countries.

Exchange students do not qualify for a Central Bucks School District diploma. A certificate of attendance will be provided for the student.

Exchange students must reside with a Central Bucks resident for the duration of their enrollment in Central Bucks School District.

Exchange students must have medical and accident insurance that meets or exceeds U.S. Department of State guidelines.

Exchange students may participate in extracurricular activities and interscholastic activities while enrolled in a Central Bucks School District high school and are subject to all district policies and regulations governing such activities.

Last Modified by Sharon Reiner on March 11, 2015



Book	Policy Manual
Section	400 Professional Employees
Title	Employment of Per Diem Substitute Professional Employees
Number	405
Status	Draft
Legal	<u>1. 24 P.S. 1101</u> <u>2. 24 P.S. 1106</u> <u>3. 24 P.S. 1148</u> <u>4. 24 P.S. 111</u> <u>5. 23 Pa. C.S.A. 6301</u> <u>6. 42 U.S.C. 653a</u>
Adopted	July 23, 2002

Purpose

Qualified and competent substitute teachers and other professional employees shall be employed in order to provide continuity in the educational program of the schools.

Authority

The Board shall approve annually the names of potential substitute professional employees and the positions in which they may substitute.[1][2][3]

Additional names may be added to the list of substitutes by the Board during the school year.

Guidelines

Utilization of substitutes prior to approval by the Board is authorized when their use is required to maintain continuity in the educational program **and the candidate has satisfied legal pre-employment requirements**. Retroactive approval shall be recommended to the Board at the next regular meeting.

A candidate's misstatement of fact material to qualifications for employment or determination of salary shall constitute grounds for dismissal by the Board.

Pre-Employment Requirements (New Section)

The district shall conduct an employment history review in compliance with state law prior to issuing an offer of substitute employment to a candidate. The employment history review shall remain valid as long as the substitute continues to be employed by the district or remains on the approved substitute list. Failure to

accurately report required information shall subject the candidate to discipline up to, and including, denial of employment or termination if already hired, and may subject the candidate to civil and criminal penalties. The district may use the information for the purpose of evaluating an applicant's fitness to be hired or for continued employment and may report the information as permitted by law.

~~No~~-A candidate shall **not** be employed until such candidate has complied with the mandatory background check requirements for criminal history and child abuse **and the district has evaluated the results of that screening process.** [4][5]

Each candidate shall report, on the designated form, arrests and convictions as specified on the form. Candidates shall likewise report arrests and/or convictions that occur subsequent to initially submitting the form. Failure to accurately report such arrests and convictions may subject the individual to denial of employment, termination if already hired, and/or criminal prosecution.

A candidate for employment in the district shall not receive a recommendation for employment without evidence of his/her certification when such certification is required.

The district shall submit a New Hire Report for each employee required to be reported by law.[6]

Delegation of Responsibility

Substitutes hired on a per diem basis shall be entitled only to the wages approved by the Board on a per diem basis.

The Superintendent or designee shall recruit and screen candidates for substitute employment and shall develop procedures for the assignment of substitutes, report such assignments to the Board periodically, and develop methods of evaluating substitute teachers.

Last Modified by Sharon Reiner on February 24, 2015



Book	Policy Manual
Section	500 Classified Employees
Title	Employment of Substitute and Short-Term Employees
Number	505
Status	Draft
Legal	<u>1. 24 P.S. 406</u> 2. Pol. 528 <u>3. 24 P.S. 111</u> <u>4. 22 PA Code 8.1 et seq</u> <u>5. 23 Pa. C.S.A. 6301 et seq</u> <u>6. 42 U.S.C. 653a</u> <u>24 P.S. 108</u> Pol. 000 Pol. 504
Adopted	July 23, 2002
Last Revised	January 25, 2012

Authority

Qualified and competent substitute and short-term employees shall be employed in order to provide continuity in the operation of the district.

The Board shall approve annually the names of potential substitute classified personnel and the positions in which they may substitute. Additional names may be added to the list of substitutes by the Board during the school year.[1]

The Board shall approve the employment, set the compensation, and establish the period and terms of employment for each short-term classified employee.[1][2]

Guidelines

~~Any employee's~~ **A candidate's** misstatement of fact material to qualifications for employment or determination of salary shall constitute grounds for **denial of employment** or dismissal by the Board **if already hired**.

Utilization of substitute or short-term employees prior to approval by the Board is authorized when necessary to maintain continuity of services in the district **and the candidate has satisfied legal pre-employment requirements**. Retroactive employment shall be recommended to the Board at the next meeting.

Pre-Employment Requirements (New Section)

The district shall conduct an employment history review in compliance with state law prior to issuing an offer of substitute employment to a candidate. The employment history review shall remain valid as long as the substitute continues to be employed by the district or remains on the approved substitute list. Failure to accurately report required information shall subject the candidate to discipline up to, and including, denial of employment or termination if already hired, and may subject the candidate to civil and criminal penalties. The district may use the information for the purpose of evaluating an applicant's fitness to be hired or for continued employment and may report the information as permitted by law.

~~No~~ **A** candidate shall ~~not~~ be employed until such candidate ~~the individual~~ has complied with the mandatory background check requirements for criminal history and child abuse and ~~the district has evaluated the results of that screening process.~~^{[3][4][5]}

Each candidate shall report, on the designated form, arrests and convictions as required by law. **Candidates shall likewise report arrests and/or convictions that occur subsequent to initially submitting the form.** Failure to accurately report such arrests and convictions may, depending on the nature of the offense, subject the individual to disciplinary action up to and including **denial of employment, termination if already hired, and/or** criminal prosecution. ~~Current employees shall use the designated form to report to the Superintendent or designee, within seventy two (72) hours of the occurrence, an arrest or conviction required to be reported by law.~~^[3]

The district shall submit a New Hire Report for each employee required to be reported by law.^[6]

Delegation of Responsibility

The Superintendent or designee shall develop and implement procedures to recruit, screen, recommend, assign and evaluate candidates for classified employment.

~~The administration shall seek recommendations from former employers and others to assess the candidate's qualifications. Recommendations and references shall be retained confidentially and for official use only.~~

Last Modified by Sharon Reiner on February 24, 2015

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

March 24, 2015

FOR ACTION: Personnel Items

The following pages include resignations, retirements, and leaves of absence; appointments, long-term substitute teachers, long-term per diem substitute teachers, community school staff, per diem substitute teachers, homebound instructors, per diem substitute bus drivers, substitute custodians, and substitute educational assistants.

RECOMMENDATION:

The administration is recommending that the Board approve resignations, retirements, and leaves of absence, appointments, long-term substitute teachers, long-term per diem substitute teachers, community school staff, per diem substitute teachers, homebound instructors, per diem substitute bus drivers, substitute custodians, and substitute educational assistants.

RESIGNATIONS

Name: Brenda Bates
Position: Personal Care Assistant – Central Bucks High School – West
Effective: March 9, 2015

Name: Maritsa Sherenian
Position: Speech Correction teacher – Butler Elementary School
Effective: March 20, 2015

Name: Elizabeth Umstead
Position: Basic Skills Assistant – Buckingham Elementary School
Effective: March 20, 2015

RETIREMENTS

Name: Donna Dougherty
Position: Elementary teacher – Cold Spring Elementary School
Effective: June 22, 2015

Name: Susan Gray
Position: Special Education teacher – Jamison Elementary School
Effective: June 22, 2015

Name: Patricia McShane
Position: General Secretary/Staff Development Secretary – Educational Services Center
Effective: April 30, 2015

Name: Dale Scafuro
Position: Director of Student Services – Educational Services Center
Effective: July 10, 2015

Name: Dana Serlen
Position: Special Education teacher – Educational Services Center
Effective: June 22, 2015

LEAVES OF ABSENCE

Catherine Frederick English teacher – Unami Middle School
August 27, 2015 – January 26, 2016

Robert Kibbe Technology Education teacher – Holicong/Tohickon/CB East
May 11, 2015 – May 29, 2015

Ashley Lere Elementary teacher – Kutz Elementary School
August 27, 2015 – January 26, 2016

Lisa Towle Special Education teacher – Titus/Barclay Elementary Schools
September 4, 2015 – June 30, 2015 (Intermittent)

LEAVES OF ABSENCE (Cont'd)

Leslie Wong Elementary teacher – Doyle Elementary School
February 10, 2015 – August 2015

Lauren Wooley Special Education teacher – Linden Elementary School
August 27, 2015 – November 27, 2015

APPOINTMENTS

Name: Jeanette Connaughton
Position: Educational Assistant – Transportation Department
\$13.87 per hour
Effective: March 25, 2015
Reason: New Student

Name: Victoria Gates
Position: Personal Care Assistant – Central Bucks High School – South
\$12.64 per hour
Effective: March 16, 2015
Reason: Employee Resignation

Name: Michael McGarvey
Position: Bus Driver – Transportation Department
\$19.60 per hour
Effective: March 25, 2015
Reason: Employee Termination

Name: Linda Mendenhall
Position: Bus Driver – Transportation Department
\$20.35 per hour
Effective: March 25, 2015
Reason: Employee Retirement

Name: David Riccardi
Position: Bus Driver – Transportation Department
\$19.60 per hour
Effective: March 25, 2015
Reason: New Position

Name: David Shapp
Position: Bus Driver – Transportation Department
\$19.60 per hour
Effective: March 25, 2015
Reason: Employee Retirement

APPOINTMENTS (Cont'd)

Name: Anthony Vaccaro
Position: Bus Driver – Transportation Department
\$19.60 per hour
Effective: March 25, 2015
Reason: Employee Resignation

Name: Andrea Wolfe
Position: Personal Care Assistant – Central Bucks High School – West/Lifeworks
\$12.64 per hour
Effective: March 16, 2015
Reason: Employee Resignation

LONG-TERM SUBSTITUTE TEACHERS

Name: Kathryn Wilde
Position: Elementary teacher – Buckingham Elementary School
\$45,024.15 per annum (B+0 credits, Step 1)
Effective: October 13, 2014 until the end of the 2014-2015 school year

LONG-TERM PER DIEM SUBSTITUTE TEACHERS

Name: Nicole Brandecker
Position: Special Education teacher – Unami Middle School
\$150 per day
Effective: March 9, 2015

Name: Abigail Clarke
Position: English teacher – Lenape Middle School
\$150 per day
Effective: March 20, 2015 – May 17, 2015

Name: Nicole Dea
Position: Elementary teacher – Groveland Elementary School
\$150.00 per day
Effective: March 9, 2015

Name: Taylor Goldsworthy
Position: Elementary teacher – Mill Creek Elementary School
\$150.00 per day
Effective: March 9, 2015 – April 10, 2015

Name: Aimee Porco
Position: Elementary teacher – Butler Elementary School
\$150 per day
Effective: March 2, 2015

LONG-TERM PER DIEM SUBSTITUTE TEACHERS (Cont'd)

Name: Leigh Schoepflin
Position: Instrumental Music teacher – Groveland/Cold Spring/Linden/Gayman Elementary
\$150 per day
Effective: March 2, 2015

Name: Sandra Speer
Position: Spanish teacher – Central Bucks High School – East
\$150 per day
Effective: March 9, 2015

COMMUNITY SCHOOL STAFF

Daniel Asper	Assistant Swim Coach	\$13.90/hour
Shelly Earley	Before/After School Instructor 1	\$20.25/hour

PER DIEM SUBSTITUTE TEACHERS Approved salary rate of \$95/day, \$100/day on Monday and Friday, \$110/day greater than 39 days, for the 2014-2015 school year.

Marianne Alt	Michael Esser	William Lutz	Jill Reed
Alexandra Bauer	Kristi Gimpel	Kimberly Murl	Michael Roche
Ian Casey	Joanna Iwaskiw	Brace Potthoff	Mellany Taylor
Casey Colsher	Natasha Jones	Taylor Randall	Sandra Tesla Berry

HOMEBOUND INSTRUCTORS Approved salary rate of \$30/per hour, plus mileage for the 2014-2015 school year.

Nicole Brandecker

PER DIEM SUBSTITUTE BUS DRIVERS, SUBSTITUTE CUSTODIANS, AND SUBSTITUTE EDUCATIONAL ASSISTANTS Approved salary rate of \$20.35/\$14.00/\$10.50 per hour for the 2014-2015 school year.

<u>Substitute Bus Driver:</u>	<u>Substitute Custodian:</u>	<u>Substitute Educational Assistant:</u>
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Joseph McMahon	Shawwna Major	Susan Perez
Frances Menarde	Kathleen Ramirez	Joanne Supperer
Mitchell Richman		
Sandra Scarborough		
Jacqueline Worthington		
Thomas Worthington		

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

March 24, 2015

FOR ACTION: Tuition Student

A request has been made for Jack Gardy, a current 10th grade student at Central Bucks High School – South, to remain in the Central Bucks School District as a tuition student for the 2014-2015 school year. The family is aware of the tuition costs and that tuition status is given on a year to year basis. They have agreed to pay tuition monthly and provide their own transportation.

RECOMMENDATION:

The administration is recommending that the Board approve Jack Gardy to remain at Central Bucks High School – South for the 2014-2015 school year as a tuition student.

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

March 24, 2015

FOR ACTION: Student Trips

The CB East European History classes are planning to travel to New York on June 1, 2015. The students will be visiting the Museum of Jewish Heritage. Holocaust education is not only an intricate part of the AP European History curriculum, it is one of the most important aspects of all Social Studies curricula. A visit to the Museum of Jewish Heritage will make an impact on our students that a textbook and a classroom cannot. The museum and its artifact collection places the Holocaust in perspective in Jewish history like few other sources do. Four teachers, approximately 140 students, and ten parents plan to travel to New York. The cost of \$35 for the trip is being paid by the students. Provisions have been made for any students with a financial need.

The CB East Choir and Patriot Players are planning to travel to Orlando, FL on February 4-7, 2016. On the trip to Disney World the choir and drama students will perform in Downtown Disney in addition to taking part in Disney workshops run by their music and theater professionals. Two teachers, approximately 115 students, and thirteen parents plan to travel to Orlando, FL. The cost of \$1200 for the trip is being paid by the students. Provisions have been made for any students with a financial need.

RECOMMENDATION:

The administration is recommending that the Board approve the CB East European History classes to travel to New York on June 1, 2015; and the CB East Choir and Patriot Players to travel to Orlando, FL on February 4-7, 2016.



CENTRAL BUCKS SCHOOL DISTRICT
FIELD TRIP REQUEST —Board of School Directors Permission
For Major Metropolitan Areas (New York City, Washington, D.C.)

DATE of REQUEST 3-17-15

PERMISSION IS REQUESTED TO FACILITATE A FIELD TRIP TO

DESTINATION(S) Museum of Jewish Heritage

ADDRESS(ES) Edmond J. Safra Plaza, 36 Battery Place, NY, NY 10280

DATE(S) 6-1-15

NAME OF SCHOOL CB East High School

SCHOOL GROUP (Band, Debate, Sports Team, etc.) AP European History Classes

NAME OF SCHOOL GROUP SPONSOR Mark Rubino SPONSOR SIGNATURE Mark Rubino

NUMBER OF STUDENTS IN GROUP 140 NUMBER OF STUDENTS PARTICIPATING IN TRIP 140

COST TO EACH STUDENT \$35.00 PROVISION FOR THOSE UNABLE TO PAY There will be enough funding to cover any students unable to pay

MEANS OF FUNDING TRIP Students

NUMBER OF TEACHERS 4 NUMBER OF PARENTS 10 = TOTAL NUMBER CHAPERONES 14

PARENT PERMISSION SLIPS FOR PARTICIPATING STUDENTS MUST BE ON FILE IN THE OFFICE OF
THE PRINCIPAL PRIOR TO THE FIELD TRIP.

EDUCATIONAL PURPOSE FOR TRIP (Include objective, invitation, if applicable):

Holocaust education is not only an intricate part of the AP European History curriculum, it is one of the most important aspects of all Social Studies curricula, and I am thrilled that the State of Pennsylvania Department of Education is highlighting this importance as well. A visit to the Museum of Jewish Heritage will make an impact on our students that a textbook and a classroom cannot. The museum and its artifact collection places the Holocaust in perspective in Jewish history like few other sources do. I encourage exploration of their website for confirmation (www.mjhnyc.org).

PLEASE ATTACH A DETAILED ITINERARY. See attached

TRANSPORTATION **Bus Company Perkiomen Tours and Travel

Airline (Name of Carrier) _____

Other (Specify) _____

**Approved Private School Bus and Chartered Bus vendor verified by the Central Bucks Transportation Department.

PRINCIPAL SIGNATURE

SCHOOL

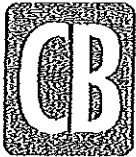
CB EAST

DATE

3/17/15

BOARD PRESIDENT SIGNATURE _____

APPROVAL DATE _____



CENTRAL BUCKS SCHOOL DISTRICT
FIELD TRIP REQUEST —Board of School Directors Permission
For Major Metropolitan Areas (New York City, Washington, D.C.)

DATE of REQUEST 3/9/15

PERMISSION IS REQUESTED TO FACILITATE A FIELD TRIP TO

DESTINATION(S) Orlando (Disney World) Florida

ADDRESS(ES) _____

DATE(S) Feb 4-7, 2016

NAME OF SCHOOL CB East High School

SCHOOL GROUP (Band, Debate, Sports Team, etc.) Choir and Percussion Players

NAME OF SCHOOL GROUP SPONSOR Chris Villante SPONSOR SIGNATURE [Signature]

NUMBER OF STUDENTS IN GROUP 150 NUMBER OF STUDENTS PARTICIPATING IN TRIP 115 (approx)

COST TO EACH STUDENT 1200 (approx.) PROVISION FOR THOSE UNABLE TO PAY _____

Students may fundraise using group fundraisers

MEANS OF FUNDING TRIP _____

NUMBER OF TEACHERS 2 NUMBER OF PARENTS 13 = TOTAL NUMBER CHAPERONES 15

PARENT PERMISSION SLIPS FOR PARTICIPATING STUDENTS MUST BE ON FILE IN THE OFFICE OF
THE PRINCIPAL PRIOR TO THE FIELD TRIP.

EDUCATIONAL PURPOSE FOR TRIP (Include objective, invitation, if applicable): _____

Choir and drama students will perform in Downtown Disney in addition to taking part in Disney workshops run by their music and theater professionals.

PLEASE ATTACH A DETAILED ITINERARY.

TRANSPORTATION **Bus Company Stout's

Airline (Name of Carrier) Southwest

Other (Specify) _____

**Approved Private School Bus and Chartered Bus vendor verified by the Central Bucks Transportation Department.

PRINCIPAL SIGNATURE [Signature] SCHOOL CB EAST

DATE 3.10.2015

BOARD PRESIDENT SIGNATURE _____ APPROVAL DATE _____

CENTRAL BUCKS SCHOOL DISTRICT SCHOOL BOARD MEETING

March 24, 2015

FOR ACTION: Staff Conferences/Workshops

The following staff conferences/workshops are for approval:

<u>Name</u>	<u>Area</u>	<u>Dates</u>	<u>Workshop Name</u>	<u>Location</u>	<u>Gen Fund</u>	<u>Grants</u>	<u>Total</u>
Beltz, Paul	Administrator	5/3-5/6/15	PA Association of Federal Program Coordinators	Seven Springs, PA		1,215	
Embow, Alison	Professional	4/1/15	Childhood Anxiety Disorders	Warrington, PA		60	
Kownurko, Virginia	Professional	4/12-4/14/15	PA Future Business Leaders of America State Conference		770		
Taub, Rosemarie	Professional	4/13-4/15/15	PA Future Business Leaders of America State Conference		850		
Totals this meeting					1,620	1,275	2,895
Year to date from last meeting					8,977	13,874	22,851
Totals year to date					General fund budget 27,000	10,597	15,149
						25,746	

RECOMMENDATION:

The administration is recommending that the Board approve the above staff to attend the listed conferences/workshops.

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

March 24, 2015

FOR INFORMATION: Sabbatical Leaves of Absence

Amanda Curtis, a Mathematics teacher at Holicong Middle School, meets the requirements for Sabbatical Leave under the provisions of the School Code. This leave will be effective for the 2015-2016 school year.

Alexandra Falconi-Vuletic, a Spanish teacher at Tohickon Middle School, meets the requirements for Sabbatical Leave under the provisions of the School Code. This leave will be effective for the fall semester of the 2015-2016 school year and also the fall semester of the 2016-2017 school year.

Marianne Kessler, an Elementary teacher at Butler Elementary School, meets the requirements for Sabbatical Leave under the provisions of the School Code. This leave will be effective for the spring semester of the 2015-2016 school year and also the spring semester of the 2016-2017 school year.

Erin McMann, a Special Education teacher at Groveland Elementary School, meets the requirements for Sabbatical Leave under the provisions of the School Code. This leave will be effective for the 2015-2016 school year.

Jill Talarico, an Elementary teacher at Kutz Elementary School, meets the requirements for Sabbatical Leave under the provisions of the School Code. This leave will be effective for the spring semester of the 2015-2016 school year and the spring semester of the 2016-2017 school year.

Christyn Weber, a Mathematics teacher at Lenape Middle School, meets the requirements for Sabbatical Leave under the provisions of the School Code. This leave will be effective for the 2015-2016 school year.

CENTRAL BUCKS SCHOOL DISTRICT
2014-2015 Semi-Annual Rating – Semester 1
Elementary Temporary Professional Employees

Complying with Section 1108 of the School Code of Pennsylvania, the semi-annual rating of teachers classified as Temporary Professional Employees has been completed and is herewith reported for those Temporary Professional Employees contracted after June 30, 1996. Such rating is required six times during the first THREE years of teaching in Pennsylvania before a teacher acquires tenure of contract. The following individuals have been rating satisfactory unless otherwise noted.

Name	School	Assignment	Rating
Day, Kelly	Butler	Elementary	1
Doyle, Mary P.	Buckingham	Special Education	1
Embow, Alison K.	Barclay	Student Support Counselor	1
Frederick, Carol E.	Linden	Special Education	1
Hennessy, Colette M.	Groveland	Special Education	1
Jarlsberg, Jessica F.	Mill Creek	Elementary	1
Marshall, Kelly A.	Kutz*/Warwick	School Psychologists	1
Murphy, Jennifer P.	Groveland	ESL	1
Nieves, Lauren A.	Linden	Elementary	1
Pizzulli, Vanessa	Mill Creek	Elementary	1
Richman, Jessica A.	Cold Spring	Special Education	1
Ripp, Emma K.	Barclay*/Buckingham/Linden/Titus	Instrumental Music	1
Shierant, Alexandra J.	Titus	Special Education	1
Snell, Zachary T.	Linden	Special Education	1
Swan, Jennifer R.	Groveland	Elementary	1
Van Houten, Madison T.	Barclay*/Titus/Warwick	Art	1
Woods, Kelsey S.	Doyle/Kutz*	Speech Therapist	1
Bortz, Kathleen	Butler	Elementary	2
Sparhawk, Kelly	Groveland	Elementary	2
Volpe, Amberleigh	Bridge Valley	Elementary	2
Bianchini, Kiera	Buckingham	Special Education	3
Cammerata, Jennifer	Mill Creek	Special Education	3
Coler, Kimberly	Gayman	Elementary	3
Donohue, Jill	Warwick	Elementary	3
Hicks, Stephanie	Buckingham	Elementary	3
Hiriak, Michelle	Mill Creek	Librarian	3
Kelly, Amanda	Warwick*/Kutz	General Music	3
Martini, Jena	Buckingham	Special Education	3
McLaughlin, Jacqueline	Bridge Valley	Elementary	3
Meade, Leesa	Doyle	Reading Specialist	3
Mele, Alexis	Groveland	Student Support Counselor	3
Mullen, Sarah	Buckingham	Elementary	3
Niszcza, Elizabeth	Mill Creek	Student Support Counselor	3
Pang, Catherine	Mill Creek	Special Education	3
Schubert, Ruth	Mill Creek*/Bridge Valley/Cold Spring	Art	3
Stevenson, Ellen	Mill Creek	Elementary	3
Theis, Allison	Linden*/Kutz/Jamison	Art	3
Woerner, Christina	Buckingham	Special Education	3

Name	School	Assignment	Rating
Donnelly, Christina	Butler	Elementary	5
Emery, Claire	Warwick	Elementary	5
Faix, Sarah	Bridge Valley	Special Education	5
Foreman, Amanda	Bridge Valley	Elementary	5
Fornwald, Laura	Warwick	Elementary	5
Heine, Joseph	Warwick	Elementary	5
Herman, Emily	Bridge Valley	Elementary	5
Nolan, Courtney	Linden	Student Support Counselor	5
Stemler, Ellen	Butler	Elementary	5
Woll, Adrienne	Bridge Valley	Special Education	5

* Home School

** On Leave – No rating issued for absences exceeding approved 12 weeks.

Semi-Annual Ratings-2014-2015-Sem 1

Last Name	First Name	Location	Assignment	Rating for Sem 1 2014-2015
Luancing	Briana	East	Biology	1
Pierangeli	Christopher	Hol/Una/East	Social Studies	1
Dangler	Catherine	Holicong	Special Ed	1
Fortna	Usha	Holicong	Special Ed	1
Heimlich	Lauren	Holicong	English	1
Montgomery	Kathlyn	Holicong/Lenape	Spanish	1
Timko	Jaclyn	Lenape/Unami	Math	1
Young	Kristy	Lenape/West	Math	1
Detweiler	Corey	South	Tech Ed	1
Larson	Alexsandria	South	Special Ed	1
London	Michael	South/West	Math	1
McGahey	Sarah	Tohickon	Music	1
Dengler	Paul	Tohickon/East	Music	1
Christein	Katherine	Unami	English	1
Intemann	Megan	Unami	Special Ed	1
Treon	Margaret	Unami	Special Ed	1
Palmer	Matthew	Unami/Tamanend	Spanish	1
Breish	Benjamin	West	Chemistry	1
Fitzgibbons	John	West	Math	1
LaBonte	Jaime	West	Special Ed	1
Lite	Samantha	West	Special Ed	1
Mullen	Katelyn	West	English	1
Bittner	Kirsten	East	Special Ed	3
Lockard	Kevin	East	Chemistry	3
Mora	Elibeth	East	World Language	3
Striano	Gregory	Holicong/Tohickon	Guidance	3
Lapergola	Kaitlyn	Lenape	English	3
Kolb	Jennifer	South	Math	3
Wilson	Zachary	South	English	3
Camburn	Jill	Tamanend	Special Ed	3
Castor	Kelly	Tamanend	Special Ed	3
Fiesser	Joanna	Tamanend	Special Ed	3
Keightly	Amanda	Tamanend	English	3
Fox	Bridget	Tohickon	Library	3

Semi-Annual Ratings-2014-2015-Sem 1

Last Name	First Name	Location	Assignment	Rating for Sem 1 2014-2015
Mangold	Amanda Taylor	Tohickon	Social Studies	3
Adams	Nicole	Unami	Math	3
Weber	Danielle	Unami	Special Ed	3
Dyer	Alexandar	West	Social Studies	3
Kehs	Melissa	West	Math	3
Sweeney	Kieran	West	Social Studies	3
Orchinik	Aileen	South	Biology	4
Marks	Erin	East	English	5
Schwartz	Elizabeth	East	World Language	5
Seckinger	Colleen	East	Special Ed	5
Siliani	Steven	East	Special Ed	5
Villante	Christopher	East	Music	5
Wachowski	Kurt	East	Special Ed	5
Yanishevskiy	Ashley	East	World Language	5
Mercer	Theresa	East/West	Chemistry	5
Jardine	Alysa	Holicong	English	5
Keim	Karen	Holicong	Science	5
Nagle	Marissa	Holicong/Unami	Science	5
Deluca	Ashleigh	Lenape	English	5
Dillman	Erica	Lenape	Science	5
Feliciani	Gabrielle	Lenape	Social Studies	5
Thomas	Stephanie	Lenape	English	5
Balkit	Patrick	South	Social Studies	5
Keeler	Katrina	South	World Language	5
Scholl	Erin	South	Special Ed	5
Myrtetus	Lauren	Tam/South	Certified School Nurse	5
Ryan	Kristen	Tamanend	Special Ed	5
Lewis	Alison	Tohickon	English	5
Campbell	Geoffrey	Unami	Special Ed	5
Cooley	Brandy	Unami	World Language	5
Gehrens	Katherine	West	Special Ed	5
Magee	Nancy	West	ESL	5